

## Groton Village Board of Trustees Meeting

Tuesday, February 18, 2020

Present: Mayor Neville, Trustees Morey, Conger, Holl and Walpole, Nancy Niswender - Clerk/Treas, Chad Shurtleff - DPW Supv, Ben Nelson -Fire Chief, Mike Andersen - Code Enf, Steve Teeter- Elec Utl. Supv., Lt. Troy Boice, Police OIC, Admin Charles Rankin, Rick Neville Jr, GFD

Mayor Neville opened the meeting at 7:00 pm

Trustee Conger made a motion to approve the minutes of the January 20, 2020 board meeting, seconded by Trustee Morey.

Trustee Holl made a motion to approve the claims presented for review, and to adjust the budget as follows:

### General Fund

From: A1990.4 Contingency \$4,200	To: A3120.2 Police Equipment	\$3,500
	A3410.4 FD Contractual	\$ 200
	A7140.4 Park Contractual	\$ 500

### Sewer Fund

From: G1990.4 Contingency \$ 712	To: G8130.2 Treatment Plant Eq.	\$ 712
----------------------------------	---------------------------------	--------

### Water Fund

From: F511 Approp Res. \$ 5,500	To: F9950.9 Tfr from Res	\$5,500
F9950.9 Tfr \$ 5,500	F8330.2 TreatmentPlant Equip	\$5,500

Seconded by Trustee Morey, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

### Abstract #

GENERAL	\$204,328.24	ELECTRIC	\$ 112,468.53
WATER	\$ 35,642.40	JOINT REC	\$ 2,657.60
SEWER	\$ 17,723.63		

### **Action Items:**

Trustee Conger made a motion approve travel on May 20-22, 2020 to the PERMA Annual Conference- The Sagamore Resort-Bolton Landing, NY for Nancy Niswender & Angela Conger, seconded by Trustee Morey, carried.

Trustee Morey made a motion to accept a resolution to approve Rick Fritz, Code Official Town of Groton to cover if Mike Andersen is unavailable. seconded by Trustee Holl, carried.

## **Monthly department reports:**

### **Electric:**

Supv Teeter reported:

- Substation oil samples were taken.
- 2/5 Yearly stray voltage testing was started.
- Working on tree trimming
- 104 Church St. set and energized new transformer and are setting 7 meters.
- Clerk Niswender is working on submitting the LTA for the Hydro Contract.

### **DPW:**

Supv Shurtleff submitted his monthly report with comments:

## **Department of Public Works January 20 – February 18, 2020**

### **Completed Work/Projects:**

- Plowing & salting as needed
- Work on shelving for organization at the main office
- General maintenance at the water plants
- Install new leaf springs on truck #46
- Truck #42 had recall items repaired
- Installing new pump, filter and plumbing for the pool
- Clean up from 12" + snow storm 2/7/2020

### **Schedule of Work**

- Finish plumbing at the pool pump house
- Refurbish the guard shack area
- Install new sewer manhole lids where needed

Guard Shack refurbish on hold to hear from Tompkins County on a grant.  
Will begin outside work as the weather improves.

Trustee Holl mentioned ceiling tiles in Police building should be replaced.

### **Groton Fire Department:**

#### **Chief Ben Nelson reported:**

- Calls YTD: 128 ambulance calls - 20 fire calls
- Covered for Dryden Fire – they had their banquet. We sent a crew over and they put out a car fire after being there for 4 min.
- GFD BBQ on February 1<sup>st</sup> It went great. Next one will be at the end of April
- Finished up OSHA Training. Most everyone set and the rest will be taking the training at the end of March.
- Individual reached out from Trumansburg for a paramedic position.
- Dryden has helped cover as Groton has been getting a lot of 3<sup>rd</sup> and 4<sup>th</sup> calls.

### **Police Report**

#### **Lt. Boice reported:**

Town of Groton has approached the Village Police Department to have officers cover as security officers for court. He submitted a draft document to have our attorney review.

The police department would like to have James Allen come in and clean once a week.

#### **Trustee Conger reported:**

- **Joint Recreation:**  
Youth Basketball practicing 2 times a week – Games in Homer & Cortland 76 Kids participating –
- K-2 Basketball on Saturdays with 52 little one playing.
- Youth Wrestling – 27 kids participating grades 2nd – 6th
- Certified ARC Babysitting class was done on February 9th – a full class of 13 kids
- Men's Basketball – Friday night's 8-10 player, Thursday night's 10-15 Players
- Cabin Fever pretty well set 6-7 family 7-8:30 open skate. All vendors filled.
- Beginning on spring programs, Track and Field, Baseball and Softball.
- All but 2 dates set for the summer concert series.

### **Youth Commission**

- New Town Rep – Brian Klumpp
- Current Programs include Super Scientist with 10 elementary students enrolled, Girl Ventures with 8 middle school girls enrolled, Cooking with Groton Harvest has 19 elementary students enrolled, 11 boys and 8 girls. Chef It Up has 12 junior high students enrolled. Groton Fresh continues to grow. 25 families, 85 individuals are being served. Families are learning new healthy foods and other school districts are showing an interest in recreating what we are doing. For attending the National Farm to School program in Albuquerque, NM each of the 4 local attendees will be receiving a grant of \$2,500.00 (total \$10,000) from the Park Foundation for a new project for the coming fall. New ideas will hopefully be generated by the Conference in NM.

- Groton Harvest: We will be launching a community garden program this spring to strengthen the community ownership of the project. Looking for partnerships between local agencies, businesses and non-profits to host gardens.
- Tween Night coincided with the Chinese New Year, 23 youth learned about the Year of the Rat and the Chinese Lunar Calendar while trying Chinese food from the Asian Market.

Trustee Conger made a motion to adopt a Resolution authorizing the extension of the hydro contracts with NYPA to 2040. seconded by Trustee Morey, carried.

## **Discussions:**

### **Discussion on request from Pete Goodsell- Goodsell Mechanical Services.**

Clerk Niswender reviewed letter from Pete Goodsell- requesting to reduce the cost of what we charge for Pall Trinity Trailer Cleaning from \$500 to \$250. After much deliberation and consideration, they board feels that as we are unable to monitor the amount of electricity and water being are used and that they are able to utilize the property as needed, \$500 per trailer is a fair amount.

### **Discussion on use of property on Gerald Moses Drive.**

We are looking at using it for public use and recreational activities.

### **Discussion of Proposed Water Main Project**

Replace the water main on Corona Ave – Tie into and take to the end of the street. Abandon old 4" main.

Aprox. \$200,000 project est. CT Male – project then go out to bid. May require a short statutory installment bond. Current water main prob from the 30's.

Suprv. Shurtleff will ask CT Male for an estimate and bring to next meeting.

7:30 Public Hearing on Local Law #2 - which will amend Chapter 145 of the code of the Village of Groton "Parks and Swimming Pools; Municipal"

Clerk Niswender read the public notice on Local Law #2.

# PUBLIC NOTICE

## VILLAGE OF GROTON

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Groton will hold a Public Hearing on Tuesday, February 18, 2020 starting at 7:30 pm, at the Groton Village Office, 143 Cortland St., to consider the adoption of the following local law:

Local Law No. 2 of 2020, which will amend Chapter 145 of the code of the Village of Groton, "Parks and Swimming Pools; Municipal" to delete the existing sections of the chapter 145 and to add new sections 145-1, 145-2, 145-3, 145-4, 145-5 and 145-6. This new revised law will take into effect the new trail system.

A copy of the local law in its entirety is available for review at the Village Clerk's Office, 143 Cortland St., during usual business hours.

The public is invited to attend and all oral or written comments may be presented for consideration.

Any person with special needs, who wish to attend the hearing, should contact the Village Office (898-3966) immediately so your particular needs can be accommodated.

By order of the Board of Trustees.

Nancy Niswender

Village Clerk

No Public Comments.

Trustee Conger made a motion to close the public hearing at 7:35pm, seconded by Trustee Holl, carried.

Trustee Morey made a motion to adopt Local Law #2 amending Chapter 145 of the code of the Village of Groton "Parks and Swimming Pools; Municipal". and upon roll call:

Trustee Conger voted "aye",

Trustee Morey voted "aye",

Trustee Holl voted "aye",

Mayor Neville voted "aye".

Trustee Walpole - absent,

The resolution was duly declared adopted. (Type II Action under SEQR.)

Seconded by Trustee Conger, carried.

### **Discussions continued:**

Discussion of Tompkins County Hazard Mitigation Plan. It is required in order to participate in some federal funding. We have participated in the past. Trustee Morey made a motion to adopt the plan, seconded by Trustee Conger, carried.

Discussion followed on amending Chapter 17 of the code of the Village of Groton "EMPLOYEE POLICIES; ARTICLE II. REIMBURSEMENT FOR TRAINING COSTS" to change "one" year to "three" years and "days" to "months"

Public Hearing set for March 16<sup>th</sup> at 7:30 on Local Law #3 - which will amend Chapter 17 of the code of the Village of Groton "EMPLOYEE POLICIES; ARTICLE II. REIMBURSEMENT FOR TRAINING COSTS"

8: 05pm Chairman Neville made a motion to adjourn to executive session to discuss an employees' status, seconded by Trustee Conger, carried.

Trustee Conger made a motion to return from executive session, seconded by Trustee Morey, carried.

Trustee Conger made a motion to accept employee training agreement discussed and to add this to our employee manual seconded by Trustee Holl, carried.

New Building Discussion – We have been working on creating a redesign of the building to see what we can change to send out for a rebid.

Trustee Conger made a motion made to adjourn to budget meeting on Saturday February 29<sup>th</sup> at 9am at 8:37pm.

Nancy Niswender

Clerk Treasurer