

# Groton Village Board of Trustees Meeting

Monday, September 20, 2021

7:00pm

7:00pm

Deputy Mayor Conger welcomed everyone to the meeting.

## **Board Members**

Trustee Conger  
Trustee Morey  
Trustee Walpole  
Mayor Neville (absent)  
Trustee Holl

## **Others in attendance:**

Vicki Marks - Deputy Clerk  
Chad Shurtleff - DPW Suprv.  
Steve Teeter - Elec Suprv.  
Mike Anderson - Code Officer  
Lt. Troy Boice  
Ben Nelson - Fire Chief  
Andrew Sullivan - Groton Independent

Trustee Morey made a motion to approve the minutes of the August 16, 2021 Board Meeting Minutes, seconded by Trustee Walpole., carried

## **Audit of claims and approval thereof.**

Trustee Holl made a motion to approve the claims presented for review and to adjust the budget as follows:

The claims paid are covered by the following lists of abstracts of audited vouchers:

## **Abstract # 4**

GENERAL	148,337.06
WATER	27,504.42
SEWER	30,764.88
ELECTRIC	110,807.51
JOINT REC	154.47

Seconded by Trustee Morey, all in favor, carried.

## **Monthly Department Reports:**

### **Electric Department:**

#### **Supervisor Teeter reviewed his report submitted (attached to the minutes)**

- Power outage on Monday 9/13/21 due to tree knocking down NYSEG pole, bringing down power lines. Location on Sovocool Hill road, just outside Village limits. NYSEG fed the Village from Auburn.
- They are still working on the tree trimming program to keep wires safe.

### **Department of Public Works**

#### **Supervisor Shurtleff reviewed his report submitted (attached to the minutes)**

- Paving - tentative scheduled next Thursday – 9/30/21 and Monday 10/4/21
- Will not be paving around the Conger Blvd. garage – scheduled April 2022 with Stanley Paving Co.
- S. Main Street did not get paved this year due to the tentative Groton Central School capital improvement project to Ross Field that may require digging in street for new water & sewer lines.

## Police Department

### Lt. Troy Boice Reported

- Served 3 arrest warrants for house searches – found drugs and guns, Person arrested – felony – Feds have taken over.
- Talked to GOHD committee that next year need to designate a “Lost & Found” area.  
The Village Board thanked the Police Department for a great job done at GOHD

## Fire Department

### Chief Ben Nelson reported:

- Delivery of new tanker in August was delayed, arrived Thursday 9/16/21 and needs radio, etc. to be installed.
- Before use of new tanker, extensive training on the new equipment for any potential operators.
- Jillian Morales was presented and approved to be in the Conger Hose Company

## Code Enforcement

### Officer Andersen Reported:

Code Activity:	Estimated Cost of Work to be done:		Permit Fees:
32 Window & Roof Permits	\$ 233,133	\$	1,112.00
29 Building Permits	\$ 577,482	\$	2,139.00
53 Fire Safety Inspections		\$	2,052.00
Total Income to Offset Code Office to Date		\$	<u>5,303.00</u>

- Contacted by the new owners of the Benn Conger regarding zoning – possibly building pavilions for covered events in place of tents.
- Bunn Appetite Bakery has new owners that want to erect new signs.
- Contacted by interested person of the old fish farm of a new business, possibly a Regional Truck. The pole barn will need to have a truss inspection, has had many areas of the roof collapsing.
- Court date (9/21/21) with Sue Toolan, owner of 205 Peru Rd – property maintenance violations
- As of today, no response from Jeff, Dennis or Sue Toolan for property maintenance violation notice at 102 E. Cortland St. or the required Life Safety Inspection. Will be contacting Judge Norman for court date. Jeff Toolan has been advertising the Hotel Groton now booking events and get togethers – reserve through their Airbnb.

## Joint Recreation

### Trustee Conger reported:

Trustee Conger reported the Joint Recreation Report from Jennifer Jones (attached to these minutes)

Trustee Walpole thanked Trustee Conger for all her hard work with the programs.

## Groton Youth Commission

### Trustee Conger reported:

Trustee Conger reported the GYS April Report from Nick Wager (attached to these minutes)

## Action Items

- Trustee Walpole made a motion to adopt a resolution to observe October 3-9th as Public Power Week, seconded by Trustee Morey, all in favor, carried.
- Trustee Holl made a motion to adopt a resolution designating the Village Office as the one polling place for the Village Elections on Tuesday, March 15, 2022 , seconded by Trustee Morey, all in favor, carried.
- Discussion of replacing the damaged salt shed. We received insurance recovery of \$18,094.31. As the shed had collapsed due to heavy snow coverage it was discussed to replace it with a more permanent structure. Trustee Holl made a motion to accept a bid of \$31,000 and to adjust the difference in the budget from the New Building account A1620.21 to A1620.2, seconded by Trustee Walpole, all in favor, carried.
- Discussion of roof repair over the Police Office section of the Fire Department Building. As the Police plan to stay in the building Trustee Walpole made a motion to accept the Bid of \$13,500 and to transfer funds from A3120.4 to A3120.2 for the cost of the repair, seconded by Trustee Holl, all in favor, carried.
- Discussion of the Groton Central School District 2021 Capital Project SEQR request. Trustee Holl made a motion to adopt a resolution to authorize the Mayor to sign the SEQR naming the Groton Central School District Board of Education as lead agency pursuant to the provisions of 6 NYCRR Part 617, seconded by Trustee Morey, all in favor carried.

7:35pm Acting Mayor Conger made a motion to go into Executive Session to discuss specific personnel, seconded by Trustee Walpole, carried.

8:00pm Trustee Walpole made a motion to return from executive session, seconded by Trustee Holl, carried.

- Trustee Walpole made a motion to approve appointment of Carson Bridges as Electric Utility Helper at a rate of \$21.50 per hr. and to start him November 1st, 2021, seconded by Trustee Holl, carried
- Trustee Holl made a motion to approve provisional hiring of Payten Boice as Laborer Level III at a rate \$21.00 per hr., seconded by Trustee Walpole

8:10pm Trustee Holl made a motion to adjourn.

Respectfully submitted,

Vicki Marks  
Deputy Village Clerk

## **Electric Department Report**

**September 13, 2021**

### **Work Completed**

Hooked up new service at 312 Barrows St. (Don Scutt)  
Trimmed trees  
Chipped brush  
Brush hogged 12470 line off of Elm St.  
Reattached meter box at 125 Hillcrest Dr.  
Replaced pole 20-13 on W. South St.  
Safety school in Endicott  
Changed out streetlights  
Cleaned up down tree on Elmwood Ave.  
DSNY mark outs  
Read meters  
Disconnect/reconnect for new 200-amp services at 117 Cedar Lane  
Set up multiple cords & services for Olde Home Days  
Call out 8/28 tree on wires on Spring St  
Non-pays shut off's and turn on's  
Helped grind streets  
Helped change broom on sweeper  
Removed American flags  
Helped DPW raise manholes on ground streets  
Changed oil on E1  
MEUA conference  
Jack – apprentice school in Fairport



# Village of Groton

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Mayor .....	Christopher J. Neville
Trustees .....	Elizabeth T. Conger
	Michael G. Holl
	Jean E. Morey
	Terrance E. Walpole
Village Administrator, PT .....	Charles V. Rankin
Clerk-Treasurer .....	Nancy Niswender
Dept. of Public Works Supv. ....	Chad M. Shurtleff
Electric Utility Supv. ....	Stephen E. Teeter
Code Enforcement Officer .....	Michael Andersen

## Department of Public Works August 16 – September 20, 2021

### Completed Work/Projects:

- Street sweeping on a regular basis
- Repair telemetry equipment for the water tower
- Flooding on Lincoln Ave. clean up
- Clean up for Olde Home Days – mowing and garbage
- Locate manholes for street milling
- Raise 5 manholes to proper grade
- Install a driveway pipe on Hillcrest
- Plumbing repairs at the Conger Wells
- Street milling – Conger Blvd., Pasadena, and Corona Ave.
- Clean the creek behind Baken Ave. houses
- Repair roof leaks over the Police Dept.
- Repair a storm water pipe on Sykes St.
- Read water meters

### Schedule of Work

- Replace two fire hydrants at 200 W. South St.
- Winterize the park
- Drainage project on W. Cortland St.
- Leaf pickup

#### Village of Groton

#### Fuel Usage Report in Gallons

Dates: 09/20/2021

	Unleaded	Diesel
DPW	196	309
Electric	134	52
Fire	145	40
Police	548	

Program Manager  
Nick Wagner

Cornell Cooperative Extension Coordinator  
Shelley Lester  
Athena Steinkraus, Asst. Coordinator

Tompkins County Youth Services  
Kate Shanks-Booth  
Meghan Lyons

Youth Representative  
Emma Kennett  
Noah McCormick

# Groton Youth Commission

143 Cortland St, Groton, NY 13073

Chair  
Glenn E. Morey

Vice Chair  
Elizabeth T. Conger

Board Members  
Kristin Prugh  
Kayla Esparza  
Pegi Ficken  
Brian Klumpp  
Sara Knobel  
Maria Montreuil

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## Meeting Minutes September 1, 2021

The September 1, 2021, meeting of the Groton Youth Commission was called to order by Chairman Glenn Morey at 7:00 PM via Zoom. Members present were Glenn Morey, Chairman, Elizabeth Conger, Vice Chairman; Board members: Pegi Ficken, Kristin Prugh, and Sara Knobel, Program Manager Nick Wagner, Meghan Lyons, Coordinator of Community Youth Services and CCE Coordinator Shelley Lester, CCE Extension Assistant Coordinator Athena Steinkraus, Youth Representative Noah McCormick. Kayla Esparza was excused, Youth Representative Emma Kennett, Maria Montreuil, Brian Klumpp were absent.

### Secretary's Minutes:

August 4, 2021, minutes having been distributed via email were approved on a motion by Betty and seconded by Glenn, motion carried.

### Report: Nick Wagner:

#### Summer Day Camp is in the books.

The camp was a success. The campers had swimming lessons every day. Because they were the only swimmers, a lot of progress was made as the lifeguards could concentrate on the campers. Successes are noted in Nick's report that is attached. One new counselor came in as a shy person who was not very confident in herself. By the end of camp, she had come out her shell and was a leader. She used Nick as a reference to get a regular job in the community. One worker that came through the County Workforce program was surprised to learn that he loved working with the kids. He came in as a football player, athletic guy. The camp changed his thoughts about working with young campers. Youth workers also ran the Children's Farmers Market for 4 weeks.

**Report: Shelley Lester:** Shelley presented the budget report for the year to date. Everything is running right on track.

**Report: Athena Steinkraus:** Presented the Summer Camp financial report. We are on track, more bills to m as camp has closed out. A final report should be ready by the October meeting.

**Report: Meghan Lyons:** September Report included information from the County Health Department regarding the implementation of a third Covid vaccine shot. **Also from the County;** they are seeking applicants for Local Redistricting Commission, **TCYSD News:** Youth Services Budget has been submitted. Bullying Prevention Task Force is looking to host educational events on cyber-bullying in early 2022. **Virtual Cultural Humanity & DEI Training to be held on 10/4 and 10/13, 5-6PM.**

**New Business:** None

Meeting adjourned at 7:37 PM

Our next meeting is October 6, 2021 @ 7:00PM

Elizabeth Conger,  
Vice Chair

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**GROTON JOINT RECREATION COMMITTEE**  
**September 8, 2021, 5:30 PM**

Chairman Scott Weeks called meeting to order @ 5:52 PM

Members present: Scott Weeks, Betty Conger and Crystal Young.

Meeting minutes for July 6, 2021 Approval: Motion by Crystal, seconded by Scott, motion carried.

Financials for May-June, EOY, July, August are delayed, pending Village closeout of 2020-2021 year.

Recreation Director's Report:

**Summer Programming:**

- **Yoga in the Park-** This program is held on Mondays from 6-7pm at Groton Memorial Park by Katelynne Wagner. Attendance average is 2-6 people. Outdoor classes will continue through September and will be moved inside when needed. Session Two dates: Aug 23-Sept 27.
- **Concert Series** – Attendance was 1235, compared to 2019 – 2060. Issues to address for 2022 – smoking area(?), Food concessions (more food trucks), possibility of a Band Committee. Have the committee meet with Legion about the entire program. Suggestion of having a “commercial break” with the concerts. Let people know how and who sponsors the bands, reminding folks about the “rules” of the area. And introduction of the band. Usually, the band just starts playing with no introductions.
- **Recreation Programs:** Track & Field (2), Golf, Art, Fire, Dance, Hiking (2), Tennis (2), total participants 244. Craft packets made – 1275!
- **Pool-** Lessons: 479, (509 in 2019) including private lessons for 2 adults. Water babies was a bit difficult, lots of no shows, early departures (crying babies, etc.) 2 water babies were children of former lifeguards. Total visits to the pool: 3541.

**Fall Programming:**

- **Youth XC-** TBD based on finding volunteers. Jeff Cronk has retired from leading this program. Need at least 3 volunteers.
- **Youth Soccer-** 70 participants (2019- 77)
- **Youth Football & Cheerleading-** Cheerleading- 25, Flag- 24, Jr Tackle- 19, Sr Tackle- 14. These numbers are up from prior years.
- **Dance with Camille.** She works with both the Recreation programs and the Youth Commission programs.

**Grants & Professional Development:**

- **2022 Winterfest Grant-** Working on application. Also, working on alternatives to the format that has been followed lately. This will be dependent on Covid.
- **2022 Concert Grant-** Working on application
- **Legacy Grant for Tennis Courts-** \$5,000 Award!
- **Community Foundation Grant for Pool-** \$5,000 Award!
- **Extended School Day Grant with Groton Schools-** *Not awarded*

## **Spring Programming**

- 2022+ Youth baseball & Softball
  - Softball- Cathy Stage League
  - Baseball- Little League
  - Field Availability TBD. Concerns for fields. Do you know of any flat(ish) areas that can be used for Little League ball games?

## **Long-term Pool Maintenance:**

- May 2021 assessment and recommendation
- Funding Options- EPF Grant, Local Grants, Pool Safety Grants, Etc.

Long-term planning. Cost estimate received of \$250,000 to bring the pool up to grade. \$80,00 to bring current main drain line and sumps up to code and an extra non-essential item of a cover - \$30,000.

## **Tennis Court Updates:**

- Repairs Needed – possible cost of \$50,000.
- Location – discussion of moving them?
- Grant Considerations- extension approved until spring 2022
- Community Survey? Use, programming, location, pickleball?

Next meeting is October 6 @ 5:30PM.

Motion to adjourn by Crystal, seconded by Betty. Meeting adjourned @ 7:15PM.

Minutes submitted by Betty Conger.