

VILLAGE BOARD OF TRUSTEES
MAY 16, 2016 **7 PM**



Mayor Neville opened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Conger, Morey, Evener and Holl, Chad Shurtleff-DPW Supervisor, Alvin Howell-Wastewater Treatment Plant Operator, Tim Williams-Police OIC, Mike Andersen-Code Enf. Officer, Peter Grossman-Attorney for the Village, and Shirley Bowen

Pledge of allegiance.

Trustee Conger made a motion to approve the minutes of the April 18th meeting, seconded by Trustee Morey, carried.

Trustee Evener made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

- From: Contingent Fund-1990.4-\$10,214
- Ambulance-Pers Srves-(PT Pers)-4540.12-\$1,000
- Snow Removal-Pers Srves-5142.1-\$5,300
- Employee Benefits-Police Retirement-\$4,900
- Village Attorney-Other Exp-1420.4-\$2,000

- To: Treasurer-Other Exp-1325.4-\$100
- Village Attorney-Special Srves-1420.41-\$2,000
- Buildings-Other Exp-1620.4-\$1,100
- Buildings-Elec(Mun Bldg)-1620.41-\$200
- Garage – Other Exp -1640.4-\$600
- Police – Equipment – 3120.2 - \$2,000
- Police – Other Exp – 3120.4 - \$4,100
- Fire – Other Exp -3410.4-\$14
- Ambulance-Pers Srves-4540.1-\$1,000
- Streets-Pers Srves-5110.1-\$5,300
- Streets-Other Exp-5110.4-\$5,500
- Parks & Rec-Other Exp-7140.4-\$1,300
- Beautification-Other Exp-8510.4-\$200

WATER FUND

From: Contingent Fund-1990.4-\$1,800

To: Administration-Pers Srves-8310.1-\$1,400
Trans & Dist-Pers Srves-8340.1-\$400

SEWER FUND

From: Contingent Fund-1990.4-\$700

Administration-Audit-8110.41-\$500

Treatment Plant-Equip-8130.2-\$1,000

To: Administration-Pers Srves-8110.1-\$1,200
Treatment Plant –Other Exp-8130.3-\$1,000

JOINT RECREATION

From: Contingent Fund-1990.4-\$1,600

Employee Benefits-Retirement-9010.8-\$500

Recreation-Movie Nights-7145.45-\$350

To: Recreation-Other Exp-7145.4-\$2,450

Inc. Revenues-2001WF-\$800 (Shred-It Donations)

To: Recreation-Cabin Fever Fest-7145.42-\$800

Seconded by Trustee Holl, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

GENERAL (A12)	\$99,822.81	JOINT REC (J12)	\$1,432.79
WATER (F12)	3,920.74	COM DEV (Housing Rehab Grant)	143.60
SEWER (G12)	9,062.13	COM DEV (PI 16-5)	1,335.93
ELECTRIC (E12)	301,968.82		

Public Works – Supervisor Shurtleff reported that the Dept. has done cold patching on some streets. Hydrant flushing has been completed and one hydrant has been replaced that had a faulty stem. The new loader is in service. Small storm sewer project on Walpole Road was started and completed. The Dept. has performed winter cleanup where needed. There have been a couple of plugged sewers, one of which was at the Elementary School. The Dept. has started to prep the park for the summer opening. It was noted that the portable stage built by the Dept. worked out well for the Spring Community Event.

Water – Supervisor Shurtleff noted that testing for lead and copper is done on a three year rotating basis. On copper, the limit is 1.3 mg/l. We had two locations that were 1.6. This means we have to do an additional 40 samples, 20 in June and 20 in December. This is probably due to the corrosivity of the water. We may have to add more polymer at the Clark Street plant to get more in the system.

Wastewater Treatment Plant – Plant Operator Howell noted that he needs a part for the Borman pump, that is used in the dewatering process, that will cost \$5,350. Without it, it is difficult to get rid of the solids quickly enough. Alvin wants to get the drying beds cleaned up so he can use them if there is a problem.

Code Enforcement – Code Enf. Officer Andersen reported that he has mailed out 17 letters on grass mowing. Absentee landlords continue to be a problem. He noted that he had issued a stop work order for 101 Cayuga Street for their roof because there were too many layers of old roof. We obtained a letter from the owner's engineer that the roof would support this weight. He is working with those in charge of 123 Clark Street to take down the dilapidated garage there.

Joint Recreation – Trustee Conger reported that there is a good turnout this year for baseball/softball – 186 participants. The youth track program is up and running; the varsity track team and coaches are assisting. Shred-It came back to the Spring Community Event. The new stage got good reviews over the weekend. The tentative opening of the pool is June 22 with lessons starting on June 27. The arts and crafts assistant will have different hours this year, 9 to 1 am. The SUNY Cortland students made a presentation at the last meeting on the program's needs assessment. Half of the students surveyed had not heard of the program. When asked what they would like to see, 41% would like open gym, 40% would like ice skating and only 19% wanted the skate park opened. Parents will be surveyed in the fall.

Youth Commission – Trustee Conger reported that summer camp arrangements are coming along good. Most of the staff has been hired.

Police – Lt. Williams reported that there have been 663 calls to date, a little ahead of last year. On May 6th, arrests were made in relation to a meth lab at 184 Main Street. Both persons involved have been charged with a felony. New hire Joshua Pinette will start his field training on Monday. He has to complete 120 hours before he can go on his own. Hope to have the other two ready to go in the next week or two.

Electric – Admin. Rankin reported that the crew has been replacing lines on Cortland Street. Admin. further reported MEUA is in talks with the New York Power Authority on the extension of the hydro contracts to 2040. The new bucket truck is in service. We are looking at our options on the disposal of the old unit.

Public Comments – None.

Trustee Conger offered the following resolution:

RESOLUTION TO RELEVY UNPAID WATER AND SEWER RENTS, AND OTHER CHARGES ON VILLAGE TAXES AND AUTHORIZING THE MAYOR TO SIGN THE TAX WARRANT TO LEVY SUCH TAXES

RESOLVED, that the Board of Trustees of the Village of Groton, NY, hereby levy taxes against real property to fund a tax levy of \$726,500 plus past due water rents in the amount of \$21,432.62, past due sewer rents in the amount of \$22,860.77, \$375 in unpaid property maintenance charges and life safety inspection charges, and

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign the tax warrant to execute the levy of such taxes plus past due water and sewer rents and other charges as presented (see list enclosed).

Seconded by Trustee Morey, carried.

Trustee Evener made a motion that the fire and ambulance contracts with the Groton Fire Dept., in the amounts of \$99,500 and \$90,000, respectfully, be approved and authorize the Mayor to sign the documents, seconded by Trustee Holl, carried.

Trustee Holl offered the following resolution:

RESOLVED, THAT the Treasurer be authorized to withdraw \$27,243.10 from the Capital Reserve Fund – Police Car, to be used toward the purchase of a new police vehicle (2016 Charger).

Seconded by Trustee Evener, carried.

Mayor Neville made the following appointments to the summer Park staff:

Swim Area Director – Jack Davision

Head Life Guards – Benjamin Rourke and Tyler Russell

Life Guards – Tyler Adams, Tyler Winslow, Mike Perkins and John Head

Trustee Evener made a motion to approve the appointments, seconded by Trustee Conger, carried.

Mayor Neville appointed Philip Esparza to an unexpired term on the Village Planning Board, term ending April of 2018. Trustee Evener made a motion to approve the appointment, seconded by Trustee Conger, carried.

A proposal from Thoma Development Consultants to write a grant for funding under the NY Main Street grant program was reviewed. This is the next logical step after the Technical Assistance Grant. The due date for applications is July 29, 2016. The fee is \$3,500 but we have \$900 in our grant writing account with Thoma, thus our net cost will be \$2,600. Upon conclusion, Trustee Evener made a motion to approve the proposal as submitted by Thoma Development Consultants and authorize the Mayor to sign the proposal acceptance, seconded by Trustee Morey, carried.

There was discussion in relation to sidewalks condition and replacement thereof. Upon conclusion, it was the consensus of the Board that in a year where the street is being repaved, the Village will offer a

50% grant to a property owner and removal of the old walk, on the condition that the Public Works Supervisor and Code Enforcement Office determine that the sidewalk in question is deficient. We will continue to offer the 25% grant to others as we have in the past.

There was discussion on the roofs on the Municipal Building and Village Office.

Admin. Rankin reviewed proposed changes in the purchasing policy to incorporate recent changes in State law.

Trustee Conger made a motion to move into executive session to review credit history of Village loan recipient and sale of real property, seconded by Trustee Evener, carried.

Trustee Conger made a motion to move out of executive session, seconded by Trustee Evener, carried. There were no votes taken or resolutions adopted during the session.

At 8:55 pm, the meeting was adjourned to 7 pm on Tues., May 31.

A handwritten signature in black ink, appearing to read "Charles V. Rankin". The signature is fluid and cursive, with a large initial "C" and "R".

CHARLES V. RANKIN
Village Clerk