

Groton Village Board of Trustees Meeting

Monday, August 16, 2021

7:00pm

7:00pm Mayor Neville welcomed everyone to the meeting.

Board Members

Trustee Conger

Trustee Morey

Trustee Walpole

Mayor Neville

Trustee Holl (absent)

Others in attendance:

Nancy Niswender - Clerk

Chad Shurtleff - DPW Suprv.

Steve Teeter - Elec Suprv.

Mike Anderson - Code Officer

Lt. Troy Boice

Rick Neville - Fire Dept

Florence Allen - GOHD Committee

William "Skip" Schell

Trustee Conger made a motion to approve the minutes of the July 19, 2021 Board Meeting Minutes, seconded by Trustee Walpole , carried.

Audit of claims and approval thereof.

Trustee Morey made a motion to approve the claims presented for review

The claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #3

GENERAL	116,970.40
WATER	23,858.05
SEWER	16,715.56
ELECTRIC	64,968.69
JOINT REC	1,996.35

Seconded by Trustee Conger, all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Teeter reported:

- Changing out bad poles
- Brush clean up around Village areas that were required to do cleanup
- Brush hog on Elm St - Eastwood Meadows area
- Wednesday annual pole top rescue class

Department of Public Works

Supervisor Shurtleff reviewed his report submitted (attached to the minutes)

- Paving project to begin around the 31st of August areas mentioned last month.

Waste Water Treatment Plant

Trustee Walpole Reported:

- Sludge has been being kept to a minimum

Police Department

Lt. Troy Boice Reported

- We have received some complaints of Tractor Trailers on Spring Street. We need to look at our ordinance to see if it needs to be changed.
- Looking for a replacement car to replace one that has been being repaired several times.
- Getting ready for Groton Olde Home Days.

Fire Department

Chief Ben Nelson reported:

- New Application received for Averie Roberts to join the Citizens Hook and Ladder Company. Motion to approve their application made by Trustee Conger, seconded by Trustee Walpole, all in favor carried.
- New Ambulance 851 is in service.
- Fire Department cooking for summer concerts and Olde Home Days.
- The new tanker that was purchased should be here in a week.

Code Enforcement

Officer Andersen Reported:

Code Activity:	Estimated Cost of Work to be done:	Permit Fees:
25 Building Permits	\$ 560,182	\$ 2,014.00
28 Window & Roofing Permits	\$ 205,944	\$ 972.00
42 Fire Safety Inspections	\$	\$ 1,757.00
Total Income to Offset Code Office to Date	<u>\$</u>	<u>4,743.00</u>

- Conger Inn has been sold.
- Burger Shack has opened up.
- He has received some complaints on Toolan property on Peru Rd. He is working with him to get the area cleaned up.
- Request to have hotel inspection done was denied until the area has been cleaned up.
- 101 Cayuga St - DeMatteo sprinkler completed.
- C&D assembly - final inspection completed and certificate to be issued.
- Discussion on weeds vs gardens and how to differentiate.

Joint Recreation

Trustee Conger reported:

Trustee Conger noted there was no Joint Rec meeting this month.

Groton Youth Commission

Trustee Conger reported:

Trustee Conger reported the GYS April Report from Nick Wager (attached to these minutes)

Public Hearing

7:15pm The regular meeting was temporarily suspended and Mayor Neville opened the Public Hearing on Local Law #3 - Opting out of Licensing and establishing retail cannabis dispensaries and on-site cannabis consumption establishments with the Village of Groton.

Clerk Niswender read the Notice of Public Hearing.

Trustee Conger made a motion that the Local Law No. 3 of 2021, " Opting out of Licensing and establishing retail cannabis dispensaries and on-site cannabis consumption establishments with the Village of Groton" be adopted, and upon roll call:

Trustee Conger voted "aye",
Trustee Morey voted "aye",
Trustee Holl voted "absent",
Mayor Neville voted "aye".
Trustee Walpole - "aye"

The resolution was duly declared adopted. (Type II Action under SEQR.)

Trustee made a motion to close the public hearing at 7:20pm, seconded by Trustee Conger, carried.

Action Items

- Trustee Conger made a motion to adopt a resolution to approve a Quitclaim Deed to return the abandoned Merchant Street back to the owners Rick and Michelle Stewart. , seconded by Trustee Walpole, all in favor, carried.
- Trustee Morey made a motion for approval of Groton Old Home Days Parade Permit, Saturday, August 28, 2021, seconded by Trustee Walpole , all in favor, carried.
- Trustee Conger made a motion for approval of 23rd Annual Groton Labor Day 5K - September 6, 2021, seconded by Trustee Morey, all in favor, carried.

Presentation & Discussion Items

- Florence Allen gave a presentation on the 2021 Groton Olde Home Days Event. Tentative maps were handed out. Most areas are the same as past years. Magic show, pony rides, carnival, American Legion concert & food, BMX Show on Main St. Music group and vendors in parking lot behind Graves Memorial. Lt. Boice requested a central location be noted for any information or lost child areas. They will select an area and let the police department know.
- Some Complaints that the Gazebo has some broken boards. Suprv., mentioned that they repair annually and they will check on it.
- A discussion on Village properties and sidewalks. William "Skip" Schell discussed the letter he sent in on concerns of properties and sidewalks. We will look into a process of how to handle this. We will begin focusing on the areas that have been brought up with concerns.

At 7:55pm Mayor Neville made a motion to go into Executive Session to discuss real estate property and a specific employee concern., seconded by Trustee Conger, carried.

At 8:24pm Trustee Walpole made a motion to return from executive session, seconded by Trustee Conger, carried.

- Trustee Morey made a motion to accept the Purchase Offer from Old Chatham Shepherding Creamery LLC. for the property #308.-1-1.7, seconded by Trustee Walpole , all in favor, carried.
- Trustee Conger made a motion to approve the Community Development loan request from Lee Shurtleff once the Loan Committee has all of the required documentation and has approved, seconded by Trustee Morey , all in favor, carried.

8:30pm Trustee made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator

Program Manager
Nick Wagner

Cornell Cooperative Extension Coordinator
Shelley Lester
Athena Steinkraus, Asst. Coordinator

Tompkins County Youth Services
Kate Shanks-Booth
Meghan Lyons

Youth Representative
Emma Kennett

Groton Youth Commission

143 Cortland St, Groton, NY 13073

Chair
Glenn E. Morey

Vice Chair
Elizabeth T. Conger

Board Members
Kristin Prugh
Kayla Esparza
Pegi Ficken
Brian Klumpp
Sara Knobel
Maria Montreuil

Meeting Minutes August 4, 2021

The August 4, 2021, meeting of the Groton Youth Commission was called to order by Vice Chairman Elizabeth Conger at 7:05 PM via Zoom. Members present were Elizabeth Conger, Vice Chairman; Board members: Pegi Ficken, Kayla Esparza, Program Manager Nick Wagner, Meghan Lyons, Coordinator of Community Youth Services and CCE Coordinator Shelley Lester, CCE Extension Assistant Coordinator Athena Steinkraus, Youth Representative Noah McCormick, Youth Representative Emma Kennett. Maria Montreuil, Brian Klumpp, Sara Knobel and Glenn Morey, Chairman were excused. Susan Bishop, representative from the Groton School Bard has been replaced by Board member Kristin Prugh.

Secretary's Minutes:

June 2, 2021 minutes having been distributed via email were approved on a motion by Pegi Ficken and seconded by Emma Kennett, motion carried.

Report: Nick Wagner:

Summer Day Camp is full swing for the second month.

There have been between 31 and 40 children registered each week for camp. The first week was concentrated on Nurturing Relationships and Accepting Differences. The following weeks emphases were on Time Travel, Nature and the Olympics. Then Pirates, Superheroes and Managing Feelings. Week 4 Themes were Mission Impossible, Under the Sea and Again the Olympics. Nick has had 12 Youth Workers coordinated through the County. These are 16-18-year-old youngsters. They are working 20-25 hours per week. One of them is buying new glasses with her earnings. Something that her parents did not have the ready money available. The Sciencenter has been there 2 times and Dan the Snakeman also visited. The campers have swim lessons daily and visits to the library each week. Parents have been great about any changes that have had to been made regarding schedules of pick-up times, etc.

Report: Shelley Lester: Shelley presented the budget report for the year to date. Everything is running right on track.

Report: Athena Steinkraus: Presented the Sumer Camp financial report. Things look good there, as well.

Report: Kate Shanks-Booth: Introduced a TCYSD report format. This is a standardized report that will go to all community Youth Services Commissions/Councils monthly. By doing this, each municipality will receive the same information at the same time.

New Business: None

Meeting adjourned at 7:24 PM on a motion by Kayla and seconded by Emma.

Our next meeting is September 1, 2021 @ 7:00PM

Elizabeth Conger,
Vice Chair



Village of Groton

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Mayor	Christopher J. Neville
Trustees	Elizabeth T. Conger
	Michael G. Holl
	Jean E. Morey
	Terrance E. Walpole
Village Administrator, PT.....	Charles V. Rankin
Clerk-Treasurer	Nancy Niswender
Dept. of Public Works Supv.....	Chad M. Shurtleff
Electric Utility Supv.....	Stephen E. Teeter
Code Enforcement Officer	Michael Andersen

Department of Public Works July 19, 2021-August 16, 2021

Completed Work/Projects:

- Respond to smoke condition at the Dollar Store
- Replace sections of sidewalk on Cayuga, Elm and Peru Rd
- Fuel repair on the backhoe
- Mowing and maintenance in the Water Works
- Clean silt and debris from Creek areas
- Repair several street signs
- Repair burnt wiring at Conger Blvd well
- Water Samples
- Repair a water leak at the park

Schedule of Work

- Drainage and Sidewalk repair on W. Cortland
- Replace 2 Fire Hydrants at Senior Housing
- Annual Paving
- Tennis court repairs

Village of Groton

Fuel Usage Report in Gallons

Dates: 08/13/2021

	Unleaded	Diesel
DPW	124	98
Electric	84	52
Fire		54
Police	350	