

VILLAGE BOARD OF TRUSTEES  
ANNUAL ORGANIZATIONAL MEETING  
PUBLIC HEARING ON 2016-2017 BUDGET  
PUBLIC HEARING ON LOCAL LAW NO. 1 OF 2016  
APRIL 11, 2016 6:45 PM

Mayor Neville opened the meeting at 6:45 pm.

Present were: Mayor Neville, Trustees Conger, Morey, Evener, and Holl, Lee Shurtleff, Stephen Snyder, Lance Coit, Lester Coit

Pledge of allegiance.

Mayor Neville made the following appointments:

Committees & Commissions

Board of Light Comm. - Christopher Neville (extended to 2019, to replace Karl Stamm's position)  
Board of Water Comm. (3 yr)-Lee Shurtleff  
Board of Police Comm. (3 yr)-Thomas Milbyer  
Village Planning Board (5 yr)-Mary Walker  
Zoning Board of Appeals (5 yr)-John Scott  
Village Loan Committee (1 yr)-Jeffrey Evener, Elizabeth Conger, Karl Stamm, Ed Westlake, Mike Molino, *with* Gary Watrous, Bernie Thoma, Chuck Rankin-ex-officio  
Groton Health Care Corp.(1 yr)-Chris Neville-Pres., Betty Conger-Vice Pres., Jean Morey –  
Sec/Treas

Committee Chairpersons (all 1 yr terms)

Police Commissioner-Michael Holl  
Fire Commissioner –Jeff Evener  
Ambulance Commissioner – Jeff Evener  
Street Commissioner –Chris Neville  
Water Commissioner –Jean Morey  
Sanitation [Sewer] Commissioner – Jean Morey  
Light Commissioner – Chris Neville  
Park Commissioner-Betty Conger  
Finance-, Chris Neville, Jeff Evener  
Code & Ordinance- Betty Conger, Mike Holl  
Emergency Preparedness –Chris Neville  
TV Cable Franchise-Jean Morey  
Dog Control –Jean Morey

Buildings & Grounds-Jean Morey  
Sidewalks-Jean Morey  
Timber Harvest –Chris Neville  
Memorial Bells-Betty Conger  
Technology Development-Mike Holl  
Youth Commission Rep-Betty Conger  
Joint Rec Committee Rep-Betty Conger  
Chairperson, Village Planning Board – Frank Heine  
Chairperson, Zoning Board of Appeals –Matthew DeMatteo

Other Appointments (all 1 yr except as noted)

Village Engineer -CT Male Assoc  
Village Attorney -Peter Grossman (& BGDM)  
Village Historian -Lee Shurtleff  
Village Marriage Officer – Lee Shurtleff  
Auditors -CDL & M, CPA's (Insero & Co.)  
Village of Groton IDA – Chuck Rankin

Trustee Evener made a motion to approve the appointments made by Mayor Neville, seconded by Holl, carried.

Mayor Neville made the following mayoral appointments (Board approval not needed):

Deputy Mayor – Jeffrey Evener  
Alt. Deputy Mayor – Betty Conger  
Budget Officer – Chuck Rankin

Trustee Morey made a motion that the FIRST NATIONAL BANK OF GROTON be designated as the official Village depository for the official year, seconded by Trustee Evener, carried.

Trustee Conger made a motion that the GROTON INDEPENDENT be designated as the office Village newspaper for the official year, seconded by Trustee Evener, carried.

Trustee Holl made a motion that the third Monday of each month (except February, which will be the third Tuesday) be designated as the official meeting night for the Board of Trustees, with meeting time of 6:30 pm for audit, and 7 pm for regular session, seconded by Trustee Evener, carried. The meeting nights will be scheduled as follows:

April 18, 2016	August 15, 2016	December 19, 2016
May 16, 2016	Sept. 19, 2016	January 16, 2017
June 20, 2016	October 17, 2016	*February 21, 2017
July 18, 2016	November 21, 2016	March 20, 2017

Disclosure of possible conflicts of interest:

Trustee Morey – husband is the Town rep on the Tompkins County Legislature.  
Clerk-Treasurer/Administrator Rankin – bookkeeper for the Town of Groton.  
Trustee Holl – employee of Washington Comp Solutions

The annual review of the accounting and purchasing policies was performed. Admin. Rankin suggested that at some point we should add language in for bidding with best practices considered.

Trustee Holl made a motion to approve travel to:

- a) NYCOM Annual Meeting, May 1-3, Saratoga Springs, for any of the Village Board members or Village Administrator, seconded by Trustee Evener, carried.
- b) NYCOM Fall Training School, Sept. 12-16 in Saratoga Springs for Chuck Rankin and staff to be determined, seconded by Trustee Holl, carried.
- c) NYCOM Public Works School, Oct. 16-19 in Geneva for Chad Shurtleff or other to be determined.

Seconded by Trustee Conger, carried.

The regular meeting was temporarily suspended and Mayor Neville opened the Public Hearing on the 2016-2017 Budget.

Clerk read the Notice of Public Hearing.

Lee Shurtleff spoke on behalf of the Board of Wardens. He thanked the Board for their increase in both the Fire and Ambulance contracts and providing the day-time driver for the ambulance. He reviewed the increase in the personnel expense of the Dept over the past four years and the impact on their budget. He noted that the Dept is looking to replace the older ambulance with an estimated cost of \$150,000 and defibrators and a cost of about \$60,000. Further, the hospital does not provide supplies for free anymore. Medications are very costly. The ambulance has run 181 calls to date, but the need for outside assistance is way down (only twice during the month of March).

Lester Coit noted that there have been eight new volunteers added over the past two months.

Trustee Holl made to close the Public Hearing, seconded by Trustee Conger, carried.

Mayor Neville opened the Public Hearing on Local Law No. 1 of 2016, amending Chapter 165 of the Code of the Village of Groton in relation to sewer rents imposed.

There were no public comments.

Admin. Rankin noted that the proposed increase of about 10% will provide an additional \$25,000 per year in revenues and will enable the Dept. to maintain a 3 month cash supply. The extra funds will enable the Dept. to keep up with increasing costs to operate the plant.

Trustee Conger made a motion to close the public hearing, seconded by Trustee Morey, carried.

Trustee Evener offered the following resolution:

RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING ON JUNE 1, 2016 AND ENDING ON MAY 31, 2017, MAKING APPROPRIATIONS FOR THE CONDUCT OF VILLAGE GOVERNMENT AND ESTABLISHING RATES OF COMPENSATION FOR OFFICERS AND EMPLOYEES

WHEREAS, the Board of Trustees has met at a time and place specified in the Notice of Public Hearing on the Tentative Budget and have heard all persons desiring to be heard thereon,

NOW, THEREFORE BE IT RESOLVED, that the Tentative Budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts stated in each column after each appropriation in Schedule 1A (General Fund), 1F (Water Fund), 1G (Sewer Fund), 1CD (Community Development), 1J (Joint Recreation Fund), together with the amounts set forth in Statement 1 (Electric Utility operations) as required, for the payment of principal and interest on indebtedness (Schedule 6), be and they are hereby appropriated for the objects and purposes specified and salaries and wages stated in Schedule 5 of such budget be and are hereby fixed at the amounts shown therein, effective June 1, 2016, and

BE IT FURTHER RESOLVED, that the tax rate for 2016 be set at a rate, which at the time of this resolution, that is estimated to be \$8.52 per thousand of assessed valuation, to fund a tax levy of \$726,500.

Seconded by Trustee Conger, and upon roll call:

Trustee Conger voted "aye".

Trustee Holl voted "aye".

Trustee Morey voted "aye".

Trustee Evener voted "aye".

Mayor Neville voted "aye".

The budget was duly declared adopted. [Type II action under SEQR.]

Upon conclusion, Trustee Morey made a motion that Local Law No. 1 of 2016, "A Local Law amending Chapter 165 of the Code of the Village of Groton, "Sewers", to amend Sections 165-3 (A) and (B) thereof

by replacing Section 165-3 (A) and (B) with a new Section 165-3 (A) and (B) ", be adopted, seconded by Trustee Conger, and upon roll call:

Trustee Conger voted "aye".

Trustee Evener voted "aye".

Trustee Holl voted "aye"

Trustee Morey voted "aye".

Mayor Neville voted "aye".

The local law was duly declared adopted. [Type II Action under SEQR.]

Mayor Neville appointed:

- a) Joshua Pinette – Part-time Police Officer
- b) Nancy Niswender – Account Clerk-Typist from the eligible list

Trustee Evener made a motion to approve the appointments, seconded by Trustee Holl, carried.

There was discussion in regards to personnel and other Village matters.

The meeting was closed at 7:55 pm.



CHARLES V. RANKIN  
Village Clerk