

Groton Village Board of Trustees Meeting  
ANNUAL ORGANIZATIONAL MEETING

Monday, April 7, 2025

6:45 pm

Present: Mayor Neville, Trustees Morey, Holl, Conger , Angela Conger -Deputy Treasurer

Mayor Neville opened the meeting at 6:53pm

Pledge of allegiance.

The Village Board reviewed the list of 2025 Appointments of Committees & Commissioners, Chairpersons and other appointments made by Mayor Neville. (List attached)

Trustee Conger made a motion to approve the appointments made by Mayor Neville, seconded by Trustee Holl, all in favor, carried.

Mayor Neville made the following appointments (board approval not required).

Deputy Mayor - Elizabeth Conger

Alt. Deputy Mayor - Michael Holl

Trustee Morey made a motion that the FIRST NATIONAL BANK OF GROTON & NYCLASS are designated the official depositories for the official year, seconded by Trustee Conger, all in favor, carried.

Trustee Morey made a motion that the TOMPKINS INDEPENDENT be designated the official Village newspaper for the official year, seconded by Trustee Holl, all in favor, carried.

Trustee Conger made a motion with correction that the third Monday of each month (except January & February which will be the third Tuesday) be designated as the official meeting night for the Board of Trustees, with meeting time of 6:30pm for audit and 7pm for regular session, seconded by Trustee Holl, all in favor, carried. The meeting nights will be scheduled as follows:

Monday, April 21, 2025

Monday, August 18, 2025

Monday, December 15, 2025

Monday, May 19, 2025

Monday, September 15, 2025

Tuesday, January 20, 2026 \*

Monday, June 16, 2025

Monday, October 20, 2025

Tuesday, February 17, 2026 \*

Monday, July 21, 2025

Monday, November 17, 2025

Monday, March 16, 2026

August 2025- Correction to Agenda, listed as Tuesday August 19th

**Disclosure of possible conflicts of interest:**

None stated

The annual review of accounting and investment policies was completed no changes have been made.

- Trustee Conger made a motion to approve travel for Ashlyn McCarty to attend the NYALGRO School June 1-4 in Callicoon, seconded by Trustee Morey, all in favor, carried.
- Trustee Morey made a motion to approve travel for Nancy Niswender to attend the NYCOM Fall School Planning, April 28-29 in Albany, seconded by Trustee Holl, all in favor, carried.

### **Public Hearing on the Budget**

The regular meeting was temporarily suspended at 7:00pm and Mayor Neville opened the Public Hearing on the 2025-26 Tentative Budget.

Deputy Treasurer Angela summarized the Notice of Public Hearing.

No comments were made.

At 7:10 pm Trustee made a motion to close the Public Hearing, seconded by Trustee Holl, carried.

Adoption of the Village of Groton 2025-26 Budget

Trustee Holl made a motion to adopt the 2025-2026 Budget as presented, seconded by Trustee Morey.

#### **All Those in Favor:**

"aye"	Trustee Morey
"aye"	Trustee Conger
"aye"	Trustee Holl
"aye"	Mayor Neville

The budget was duly declared adopted. [Type II Action under SEQR.]

Trustee Conger made a motion to adjourn at 7:25pm

Angela Conger  
Deputy Treasurer

## 2025 APPOINTMENTS

*Re-Appointments*

*New Appointments*

### Committees & Commissions

**Board Utility Commission, Chairperson** 3 yr. *Christopher Neville*

Board of Police Comm. 3 yr. *Gary Rightmire*

Board of Police Comm. Co-Chairperson 3 yr. *Michael Holl*

Village Planning Board 5 yr. *Frank Heine*

Village Planning Board Alternate 1 yr. (Vacant)

Zoning Board of Appeals 5 yr. (Vacant)

Zoning Board of Appeals 5 yr. *Christopher Lange*

Zoning Board of Appeals Alternate 1 yr. (Vacant)

Board of Water/Sewer Comm. 3yr. *Lee Shurtleff*

Village Loan and Economic Development Committee 1 yr.

*(Elizabeth Conger, Michael Molino, Jean Morey, Charles Rankin-ex-officio, Karl Stamm, Richard Cunningham (Rep), Gary Watrous- ex-officio, Edward Westlake)*

Village Citizen Rep on Joint Rec Committee 1 yr. *Jennifer Foote-Dean*

### Commissioner Chairpersons (all 1 yr. terms) 2025

Ambulance Commissioner *Christopher Neville*

Fire Commissioner *Christopher Neville*

Park Commissioner *Terrance Walpole*

Street Commissioner *Terrance Walpole*

Youth Commission Rep *Elizabeth Conger, Jean Morey*

### **Committee Chairpersons (all 1 yr. terms) 2025**

Assessment (No formal appt)	
Buildings & Grounds	<i>Michael Holl</i>
Code & Ordinance	<i>Christopher Neville , Jean Morey</i>
Dog Control	<i>Jean Morey</i>
Emergency Preparedness	<i>Terrance Walpole</i>
Finance	<i>Christopher Neville</i>
Joint Rec Committee Rep	<i>Elizabeth Conger, Jean Morey</i>
Memorial Bells	<i>Christopher Neville</i>
Planning Board Rep	<i>Terrance Walpole</i>
Sidewalks	<i>Michael Holl</i>
TCCOG	<i>Rebecca Koenig</i>
Technology Development	<i>Michael Holl</i>
Timber Harvest	<i>Christopher Neville</i>
TV Cable Franchise	<i>Jean Morey</i>
Village Planning Board	<i>Frank Heine</i>
Zoning Board of Appeals	<i>Vacant - TBD</i>

### **Other Appointments (all 1 yr. except as noted) 2025**

Village Engineer	<i>GHD Consultants</i>
Village Engineer, Local	<i>T. G. Miller, P. C.</i>
Village Newspaper	<i>Tompkins Independent</i>
Village Attorney	<i>Hancock Estabrook</i>
Village Historian	<i>Lee Shurtleff</i>
Village Marriage Officer	<i>Lee Shurtleff</i>
Auditors	<i>Insero &amp; Co.</i>
Administer of SAM.gov account	<i>Nancy Niswender</i>

### **Mayoral Appointment (all 1 yr.) (Board approval not required) 2025**

Deputy Mayor	<i>Elizabeth Conger</i>
Alt. Deputy Mayor	<i>Michael Holl</i>
Budget Officer	<i>Nancy Niswender</i>
Safety Coordinator	<i>Angela Conger</i>
Co-Safety Coordinator	<i>Ashlyn McCarty</i>
Dir. OLWMC	<i>Theodore Skibinski</i>
Fair Housing Officer	<i>Nancy Niswender</i>
Fire Chief	<i>Eric DeForrest</i>
Grant Administrator	<i>Thoma Development Consultants</i>