

Groton Village Board of Trustees Meeting

Monday, June 20, 2022

7:00pm

7:00pm Mayor Neville welcomed everyone to the meeting.

Board Members

Trustee Conger
Trustee Morey
Trustee Walpole
Mayor Neville
Trustee Holl

Others in attendance:

Nancy Niswender - Clerk
Chad Shurtleff - DPW Suprv.
Steve Teeter - Elec Suprv.
Eric DeForrest - Fire Chief
Matthew Whitaker - Code Officer
Lt. Troy Boice - Police

Trustee Conger made a motion to approve the minutes of the May 16, 2022 Board Meeting Minutes, seconded by Trustee Holl, carried.

Audit of claims and approval thereof.

Trustee Conger made a motion to approve the claims presented for review
The claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #13

GENERAL	35,380.42
WATER	4,045.18
SEWER	18,592.52
ELECTRIC	62,014.85
JOINT REC	82.66

Abstract #1

GENERAL	114,385.70
WATER	18,293.41
SEWER	7,294.61
ELECTRIC	20,285.42
JOINT REC	200.00

Seconded by Trustee Morey, all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Teeter reviewed his report submitted (attached to the minutes)

- Jack is 1/2 through his 2nd year of apprentice training and Carson 1/2 through his 1st year.
- Will be doing new underground at the Elementary School after the 4th of July.
- Changed out pole in Dryden. If Dryden finds a number of poles needing replacement, they will need to contact the Village and make an arrangement for replacements.

Department of Public Works

Supervisor Shurtleff reviewed his report submitted (attached to the minutes)

- Today is opening day at the pool. A lot of work was done getting it ready.
- A lot of patching to be done. Will be going out to inspect.
- Will begin working on Ross Field services.
- Hoping to pave: South Main from Dewy to Main - milled and paved, Barrows from Elm to Bacon, and Bacon to South Main.

Waste Water Treatment Plant

Trustee Walpole Reported:

- The motor press has gone down and a company has been brought in for repairs. The sludge is still backed up.
- Casella is looking at buying the delivery side of picking up sludge.
- A motor went down and he just received two new motors. Discussion to be continued.

Police Department

Lt. Troy Boice Reported

- Report on SRO contract. Everyone should review and note items that should be addressed. Then we should send to the attorney.
- Computer software update has been done. This has created some issues in the car computers and we will need to purchase some new ones.

Fire Department

Chief Eric DeForrest reported:

Ambulance Calls	393
Fire Calls	98

- Mock crash at school last month prior to prom. Groton PD worked with them. Great turn out.
- Went to field days at the school. A great time.
- Fireworks July 1st - Rain date July 8th. Will be working with Jennifer Jones - Rec Director to arrange for food trucks.
- July 11-13 Kids fire camp is getting organized. Requesting help from 8-10 honor society kids. Borg Warner is sponsoring the T-Shirts again this year.

Code Enforcement

Officer Whittaker reviewed his report submitted (attached to the minutes)

- Hotel passed fire inspection, will ask Floyd to inspect electrical due to some questionable loose wires.
- Discussion of garbage not put in trash bags. Also recycling company has been taking recycle and tossing the items that are not accepted onto the lawn. Trustee Walpole will contact them.
- Chad has mowed some lawns that the owners have not taken care of. The owners will be charged \$150 for mowing.

Joint Recreation

Trustee Conger reported:

Trustee Conger reported the Joint Recreation Report from Jennifer Jones (attached to these minutes)

- A discussion of insurance coverage of the sports teams is in process.

Groton Youth Commission

Trustee Conger reported:

Trustee Conger reported the GYS April Report from Nick Wager (attached to these minutes)

- 2022 Youth Needs Assessment for Groton was done through Tompkins County Youth Services.

Presentation & Discussion Items

- Gary Wood - Conger Street Bridge - Rotary Club is seeking permission to repair the old Groton Bridge Works Bridge on Conger. The Board agrees to have them work on it. We also need to replace the boiler on 120 Sykes St.
- Administrator Niswender reviewed the PERMA Conference - Safety Coordinator Training. The training had several aspects of items to be aware of including doing a safety check on all buildings/departments. Code Office Whitaker is modifying the check sheets to fit each one and will be doing semi annual checks to keep us up to date and in compliance. There is also a driving safety course offered - free to employees. So far we have 12 on the list and I will get the trainings set.
- We were not selected for the Waste Water Treatment grant and will need to meet to discuss. I suggest we put a committee together to look at options and research grants.
- A discussion of the Juneteenth holiday. We will not schedule a meeting if it falls on a Monday meeting night.
- Trustee Conger and I attended a webinar with NYCOM on Video Conferencing. If we choose to do video conferences in the future we will need to pass a resolution and possible local law depending on what we decide to do. We will look into the details of the emergency requirements but will not do the regular video

Action Items

- Trustee made a motion to approve travel to NYCOM Fall School September 11-26, 2022 in Saratoga for Nancy Niswender and Angela Conger, seconded by Trustee , all in favor, carried.
 - Trustee made a motion to adopt a resolution to approve Rick Fritz as back-up Code enforcement on a contract basis to be determined for Matt Whitaker during training and future needs., seconded by Trustee , all in favor, carried.
 - Trustee made a motion to approve update to Schedule 5 - Salaries on 2022-23 Budget , seconded by Trustee , all in favor, carried.
 - After a discussion on vendor permits and food trucks that come in to support the concerts, we thought it would be advisable to have Groton Recreation fill out a special events application , which would allow the vendors to pay a \$10 permit fee for the night they are there as opposed to paying a \$75 fee for 3 months. Trustee made a motion to approve the Special Events Application for Summer Concerts, seconded by Trustee , all in favor, carried. All Fees will be donated to Joint Rec.
 - Mayor appointed Summer Camp Youth Workers:
Kael Eldred, Malena Mason, Owen Crispell, Chloe Conger @ \$13.20/hr. Lifeguards: Kristen Likel and Ryan Rose \$14/hr., Emma Butler \$14.50/hr.
 - Mayor appointed Seth Walpole - ZBA Alternative 1 yr. term exp 3/31/2023
 - Mayor appointed Jared A. Aiken as Part-Time Police officer at \$21.87/hr.
 - Computer software update has been done. This has created some issues in the car computers and we will need to purchase some new ones.
 - Discussion of Hess property on Pasadena. Chad Shurtleff will go to talk to her and request she removes the basketball hoop and then he will fill in with asphalt.
- 8:07pm Trustee Conger made a motion to go into Executive Session to discuss attorney updates, seconded by Trustee Walpole, carried.
- 8:40pm Trustee Conger made a motion to return from executive session, seconded by Trustee Morey, carried.
- No action taken during Executive session.
- 8:42pm Trustee Conger made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator