

**VILLAGE BOARD OF TRUSTEES**  
**NOV. 19, 2018**                      **7 PM**  
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Mayor Neville called the meeting to order at 7 pm.

Present were: Mayor Neville, Trustees Conger, Morey, Walpole and Holl, Chad Shurtleff-DPW Supervisor, Mike Andersen-Code Enf. Officer, Lee Shurtleff

Trustee Conger made a motion to approve the minutes of the October 15, 2018 meeting, seconded by Trustee Walpole, carried.

Trustee Holl made a motion to approve the claims presented for review, and to adjust the budget as follows:

**General Fund**

From: Contingent Fund-1990.4-\$11,861.31	To: Clerk/Treasurer - 1410.4	-\$ 1,000.00
	Engineer A1440.4	- \$ 750.00
	Zoning – 8010.4	- \$ 66.31
	BAN Principal-9730.6	-\$10,000.00

From:		
Police Retirement A9015.8 - \$6,699.00	To: State Retirement A9010.8	- \$ 6,699.00

Seconded by Trustee Morey, carried. The claims paid are listed in the following abstracts of audited vouchers:

**Abstract 6**

GENERAL	\$179,938.61	ELECTRIC	\$ 118,574.43
WATER	\$ 21,215.10	SEWER	\$ 24,915.31
BUILDING	\$ 56,839.00	JOINT	\$ 3,986.00

Trustee Conger made a motion to return unpaid taxes of \$55,161.86 with interest and penalties of \$4,499.96 for a total of \$59,658.82 to Tompkins County for relevy, seconded by Trustee Morey, carried. (List enclosed.)

**RESOLUTION AUTHORIZING THE TRANSFER OF RESERVE FUNDS FROM THE BUILDINGS RECONSTRUCTION CAPITAL RESERVE FUND TO THE MUNICIPAL FACILITIES CAPITAL RESERVE FUND SUBJECT TO PERMISSIVE REFERENDUM**

Trustee Morey made a motion that the Treasurer be authorized to transfer \$144,000 from the Buildings (Reconstruction) Reserve to the Municipal Buildings (Facilities) Reserve, subject to permissive referendum, seconded by Trustee Holl, carried.

Type II action under SEQR.

**RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS FROM THE MUNICIPAL FACILITIES CAPITAL RESERVE FUND, SUBJECT TO PERMISSIVE REFERENDUM**

Trustee Conger offered the following resolution:

RESOLVED, that the Treasurer be authorized to withdraw up to the balance from the Municipal Facilities Capital Reserve Fund to fund the expenses associated with the construction of the new Municipal Building, and

BE IT FURTHER RESOLVED, THAT such withdrawal is subject to permissive referendum.

Seconded by Trustee Walpole, carried.

Type II Action under SEQR.

Trustee Walpole made a motion for the General Fund to make an interfund loan to the Municipal Facilities Capital Fund in the amount of \$60,000 to cover the costs of architecture and site work until the reserve funds can be released, seconded by Trustee Conger, carried.

A Short Form EAF for the construction of a new building at 308 Main Street was reviewed and answers provided for Part II. Upon conclusion, Trustee Conger made a motion that a) the Village Board of Trustees is lead agency, b) that there will be uncoordinated review, and c) that the project will have no significant environmental impact and that the Mayor is authorized to sign a negative declaration,

Seconded by Trustee Morey, and upon roll call:

Trustee Conger voted "aye".

Trustee Morey voted "aye".

Trustee Holl voted "aye".

Trustee Walpole voted "aye".

Mayor Neville voted "aye".

Carried.

Trustee Walpole offered the following resolution:

**BOND RESOLUTION DATED NOVEMBER 19, 2018.**

**A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE CONSTRUCTION OF A NEW VILLAGE MUNICIPAL BUILDING ON A VILLAGE OWNED PARCEL OF LAND LOCATED AT 308 MAIN STREET, IN AND FOR THE VILLAGE OF GROTON, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$5,400,000 AND**

AUTHORIZING THE EXPENDITURE OF \$160,700 CAPITAL RESERVE FUND MONIES, EXPENDITURE OF \$800,000 AVAILABLE MONIES AND ISSUANCE OF \$4,439,300 SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, the capital project hereinafter described has been determined to be an "Unlisted Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, it has been determined will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize such capital project and its financing; NOW, THEREFORE, BE IT

BE IT RESOLVED, by the affirmative vote of **not less than two-thirds of the total voting strength** of the Board of Trustees of the Village of Groton, Tompkins County, New York, as follows:

Section 1. The construction of a new Village Municipal Building on a Village owned parcel of land located at 308 Main Street, in and for the Village of Groton, Tompkins County, New York, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements and incidental improvements and expenses in connection therewith, is hereby authorized, subject to permissive referendum, at a maximum estimated cost of \$5,400,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid \$5,400,000 maximum estimated cost is as follows:

- a) by the issuance of not exceeding \$4,439,300 serial bonds of the Village hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law

provided, however that the amount of serial bonds ultimately to be issued shall be reduced by any grants-in-aid received therefor; and

- b) by the expenditure of \$800,000 available funds, which monies of said Village are hereby authorized to be expended therefor; and
- c) by the expenditure of \$160,700 Capital Reserve Fund monies, which monies are hereby authorized to be expended therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is twenty-five years, pursuant to subdivision 11(b) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Groton, Tompkins County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, provided, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. Upon this resolution taking effect, the same shall be published in full or summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11. Pursuant to the provisions of Section 36.00 of the Local Finance Law, this resolution is adopted subject to permissive referendum.

Seconded by Trustee Conger, and upon roll call:

Trustee Conger voted "aye".

Trustee Morey voted "aye".

Trustee Holl voted "aye".

Trustee Walpole voted "aye".

Mayor Neville voted "aye".

The resolution was duly declared adopted.

Monthly Department Reports:

Dept. of Public Works - Supervisor Shurtleff reported that we had received a citation from PESH that we needed an eye wash station at the chlorine building at Clark Street. Also, the gas detection system did not work properly. Both items have been addressed. The Dept. worked on a drainage issue on Lincoln Ave. that traditionally has been problematic. The Dept also addressed a basin and sidewalk issue across from Baker-Miller Lumber. The curbs were removed and the pipe replaced. There were no violations noted at the last inspection from the Tompkins County Health Dept. Leaves were pickup up numerous times prior to the snow storm. There was a discussion on snow removal in general.

Code Enforcement – Code Enf. Officer Andersen reported that floor crew ended up moving merchandise so they could install the new floor in the Family Dollar Store. They will not be open for a while. The Old Chatham factory is still looking to open after the first of the year. The bit coin operation on Cortland Road is down due to a fire. Year to date 43 roofing and siding permits have been issued totaling \$372K and 28 building permits totaling \$628K. Mike has conducted 42 inspections and has 28 to go before the end of the year.

Youth Commission – Trustee Conger reported that the Groton Pride students (13 in all) worked on the Trunk or Treat event. Other activities of the Commission were noted. Janice Johnson of the Tompkins County Youth Services Dept., who has been our contact for 29 years, has been reassigned. She will be replaced by Shannon Alvord. We will receive 2% more in County youth aid in 2019.

Sewer – Trustee Walpole reported that he had a recent tour of the plant with WWTP Operator Alvin Howell. The plant really needs to have a headwork's project. It will help the overall operation of the plant. Operator Howell noted that there seems to be an issue of excessive grease coming into the plant.

Electric – Mayor Neville noted that the Dept. is doing further research on an AMR meter reading system. The Dept. has been trimming trees and assisting with snow plowing. Holiday decorations have been put up. Admin. Rankin noted that NYMPA has lowered the rates for incremental power from 36 to 35 mils for the winter rate (Nov-Apr) and 31 to 30 mils for the summer rate (May-Oct).

There was a brief discussion in regards to drainage issues on Blanchard Heights. Chad Shurtleff is working with Tompkins County Soil and Water to resolve this issue.

There was discussion in regards to making a news release in regards to the proposed new municipal building. Admin. Rankin will draft an ad for next week's Shopper for the Village Board to review. The same ad plus a copy of the bond resolution will be added the Village's web site.

Trustee Conger made a motion to move into executive session to discuss a particular personnel matter in the Police Dept., seconded by Mayor Neville, carried.

Trustee Walpole made a motion to move out of executive session, seconded by Trustee Holl, carried. There were no votes taken or resolution adopted during the session.

The meeting was closed at 8:30 pm.

CHARLES V. RANKIN  
Administrator, PT