

Groton Village Board of Trustees Meeting

Monday, August 15, 2022

7:00pm

7:00pm Mayor Neville welcomed everyone to the meeting.

Board Members

Trustee Conger

Trustee Morey

Trustee Walpole

Mayor Neville

Trustee Holl absent

Others in attendance:

Nancy Niswender - Clerk

Chad Shurtleff - DPW Suprv.

Steve Teeter - Elec Suprv.

Eric DeForrest - Fire Chief

Mike Albro - YAWS

Trustee Morey made a motion to approve the minutes of the July 18, 2022 Board Meeting Minutes, seconded by Trustee Conger, carried.

Audit of claims and approval thereof.

Trustee Conger made a motion to approve the claims presented for review

The claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #3

GENERAL	209,525.20
WATER	28,714.94
SEWER	19,020.62
ELECTRIC	81,663.92
JOINT REC	2,326.62

Seconded by Trustee Morey, all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Teeter reviewed his report submitted (attached to the minutes)

- Last Week turned on power at 502 Cortland. St
- Replaced bad underground feeder at Elementary School
- Helped Marathon today to set 2 poles.
- Tomorrow underground conduit @ Ross Field scheduled, transformer in waiting on meter equipment.
- Wednesday - annual pole top and bucket rescue training.
- Jack & Carson have apprentice training in September & October. This will finish this years training.

Department of Public Works

Supervisor Shurtleff reviewed his report submitted (attached to the minutes)

- Hope to pave Barrows, Bacon & S. Main. Cost is up and may not be able to complete all.
- Trustee Walpole asked about some of the State road work that has not been finished on the corners. Suprv. Shurtleff replied that the State is ready to pour them, they were replacing some of the water boxes. The State is getting ready to pave Main Street.

Fire Department

Chief Eric DeForrest reported:

	<u>YTD</u>
Ambulance Calls	509
Fire Calls	141

- Very busy. A lot of MVA's. Olde Home Days next week.
- Having issues with all of the radios in the truck. Has some feedback that the County was not going to cover future radios, but are supposed to cover this set.
- Discussion of Fire Call on Church Street.

Code Enforcement

Officer Whittaker reviewed his report submitted (attached to the minutes)

Joint Recreation

Trustee Conger reported:

- This month's Joint Recreation meeting will be August 30th.
- Trustee Walpole mentioned someone complained about the park grills being dirty. Discussion followed. Trustee Walpole will get a list of rentals and check in the day after.

Groton Youth Commission

Trustee Conger reported:

Nick Wagner out due to illness, Summer camp has been great. Kate mentioned they will be asking for a 15% increase in County funds.

Presentation & Discussion Items

- **Mike Albro - YAWS** gave a presentation of the work YAWS does. They have experience with several levels and dairy. Lots of experience with the FROSI report. Mike will contact Matt Russo to determine the level of coverage we will need. They can take care of maintenance, lawn and snow as long as equipment is available. We will pay by month until a contract is completed. We will begin with a 90 day trial period.
- **Groton Olde Home Days: Clerk Niswender reported:**
Flo Allen was hoping to come to discuss Olde Home days, but was unable to make it. They have turned details in and the permit is here to be approved. Flo and Christine will not be running it next year and will be willing to help us pass the information to get a committee started.

Action Items

- Trustee Conger made a motion to approve a temporary 90 trial period with YAWS, seconded by Trustee Walpole, all in favor, carried.
 - Trustee Walpole made a motion to approve the School and Town MOU's pending the proposed changes and to have the Mayor sign, seconded by Trustee Conger, all in favor, carried.
 - Trustee Conger made a motion to approve the Groton Olde Home Days Parade permit , seconded by Trustee Morey, all in favor, carried.
 - Discussion of WIIA grant application and work need to be done at the Wastewater Treatment Plant. Trustee Walpole made a motion to have C.T. Male prepare the WIDIA Grant application based on 4.3 Influent Channel, seconded by Trustee Conger, all in favor, carried.
 - Mayor appointed Kristen M. Martin as a Part-Time Police Officer at a rate of \$21.87, pending background check and conversation with Lt. Boice.
- 8:10pm Trustee Conger made a motion to go into Executive Session to discuss specific employee items., seconded by Trustee Morey, carried.
- 9:17pm Trustee Conger made a motion to return from executive session, seconded by Trustee Morey, carried.
- Trustee Walpole made a motion to have the Mayor appoint Angela Conger as a Deputy Treasurer \$18.50/hr seconded by Trustee Morey , all in favor, carried.
 - Trustee Conger made a motion post a position for a Front Desk Clerk at a rate of \$15.50 seconded by Trustee Walpole, all in favor, carried.
 - Trustee Conger made a motion to update the employee handbook to change the Tuition Payment (Cont. Ed.) reimbursement maximum to \$2,000 per employee per fiscal year and to include the contract, seconded by Trustee Morey, all in favor, carried.
- 9:25pm Trustee made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator

Electric Department Report

August 8, 2022

Work Completed

Put up temporary service for concerts
Safety school in Endicott
Repaired broken neutral on E. Cortland St.
Meter readings
Non-pays
Chipped brush
Trimmed highline and mowed it
Outage - tree on NYSEG'S 34.5 line
Changed out stopped meter's
Rebuilt line on Corona Ave.
Helped remove tree on Corona Ave.
Took down broken tree for the Town
Cleaned up down trees on Barrows & at the cemetery
UDIG NY mark outs
Changed out bad streetlights
Installed ug conduit at Ross Field & transformer vault
Put up banner – Groton Alumni



Village of Groton

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Mayor.....	Christopher J. Neville
Trustees.....	Elizabeth T. Conger
	Michael G. Holl
	Jean E. Morey
	Terrance E. Walpole
Clerk-Treasurer/Administrator.....	Nancy Niswender
Dept. of Public Works Supv.....	Chad M. Shurtleff
Electric Utility Supv.....	Stephen E. Teeter
Code Enforcement Officer	Matthew Whitaker
Police OIC	Lt. Troy Boice

Department of Public Works July 15 – August 15, 2022

Completed Work/Projects:

- Mowing grass and street sweeping
- Add 70 cubic yards of fibar mulch to the playground
- Remove and chip brush on Cayuga St.
- Remove brush from R.O.W. behind the fish farm
- Repair sewer lateral at 208 Spring St.
- Clean up from heavy rain on 7/28/22
- Brake job on truck #48
- Hydrant flushing on Walpole Rd., water complaint
- Ditch grading and driveway pipes on Elm St.
- Repair a water main leak on S. Main St.
- Remove brush and ditching on Beechwood
- Respond to structure fire on Church St.
- Repair fire hydrant on Church St.
- Regrade sewer manholes on Barrows St.

Schedule of Work

- Install new fire hydrant at 200 W. South St.
- Paving and milling

Village of Groton

Fuel Usage Report in Gallons

Dates: 08/15/2022

	Unleaded	Diesel
DPW	190	279
Electric	135	96
Fire	55	129
Police	413	

Code Officers Report
15-Aug-22

Aug-22	# of permits	Est. cost of project	Permit cost
Building Permits	2	\$ 18,380.00	\$ 83.00
Roofing Permits	2	\$ 101,000.00	
Window Permits			
Shed Permits	2	\$ 32,319.45	\$ 92.00
Misc. permits			

YTD

# of permits	Est. cost of project	Permit cost
18	\$ 382,969.43	\$ 1,359.00
17	\$ 276,558.87	\$ 545.80
6	\$ 40,800.00	\$ 320.00
3	\$ 32,319.45	\$ 117.00
4	\$ 9,500.00	\$ 150.00

Code class last week. Had a structure fire on Church St. Monday afternoon that made for a busy rest of the day and week. Have had several complaints regarding rubbish in yards. Also have sent several letters regarding lawns not being mowed didn't have time last week to follow up on those.