

Groton Village Board of Trustees

Teleconference Meeting

Monday June 15, 2020 - 7:00pm

7:00 pm Mayor Neville welcomed everyone to the meeting.

Roll Call of Board Members

"Present" Trustee Conger
"Present" Trustee Morey
"Present" Trustee Walpole
"Present" Trustee Holl

Other in attendance:

Nancy Niswender - Clerk
Charles Rankin - Admin
Jennifer Jones - Rec Dir

Trustee Conger made a motion to approve the minutes of the May 18, 2020 Board Meeting, seconded by Trustee Walpole.

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Audit of claims and approval thereof.

Trustee Morey made a motion to approve the claims presented for review, and to adjust the 2019/20 budget as follows:

General Fund

<u>From:</u>		<u>To:</u>	
A1990.4 Contingency	756.00	A3120.4 Police Cont.	456.00
		A7310.41 Youth Cont.	300.00
A9950.9 Rev Tfr	2.20	A511 Approp Res	2.20
A9730.6 BAN Prin.Tfr to H Fund	10,000.00	A9950.9 Tfr To Res	10,000.00

Water Fund

F8310.2 Water Equip.	221.00	F8310.4 Water Cont.	221.00
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Sewer Fund

G8110.2 Sewer Admin- Equip.	1,432.00	G8110.4 Sewer Admin- Cont.	146.00
		G8130.4 Sewer Treatment - Cont.	1,286.00
G8110.2 Sewer Admin Equip.	850.00	G8110.4 Sewer Admin Contr.	850.00
G8130.2 Treatment Equip,	855.00	G8130.4 Treatment Contr.	855.00

Seconded by Trustee Holl, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract # 13

GENERAL	4,088.50
WATER	1,965.60
SEWER	6,998.73
ELECTRIC	48,868.81

Abstract # 1

GENERAL	131,360.62
WATER	26,920.29
SEWER	15,514.71
ELECTRIC	41,010.49
JOINT REC	524.00

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Trustee Conger made a motion to accept a resolution authorizing the revision to the 2020-2021 Salary Schedule. To include a seasonal position at a range of \$11.80 - \$16.00 per an hour and to amend the Paramedic PT position from \$17.66 to a range of \$17.66 - \$18.75 per hour, seconded by Trustee Holl.

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Trustee Holl made a motion to have the Mayor Appoint the Summer Staff Positions as listed on the list of Recommendations (attached), seconded by Trustee Morey.

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Trustee Conger made a motion to have the Mayor Appoint Jordan Zelsnack as Part Time Paramedic @ \$18 per hour, seconded by Trustee Holl.

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Discussion of Vacation rollover for Alvin Howell 20 hrs.

Trustee Holl made a motion to approve 20 hours of vacation rollover for Alvin Howell, seconded by Trustee Walpole

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Jennifer Jones Rec Director reviewed the process of the proposed summer recreation programs and pool opening and handed out the details.

The Board had a detailed discussion of all of the facets of the process.

Pool use will require preregistration and a limit of pool users will be under 50% of maximum as determined at the time by the Recreation Director and circumstances at the time not to exceed 50 people as recommended by the Board.

The Joint Rec Budget was reviewed taking into consideration the changes of the programming.

Discussion of food vending at the Summer Concert Series was discussed.

Discussion of Letter received from Carrington-Fuller Post 800 - The American Legion concerning the Friday Night Summer concert Series and the possibility of a proposed temporary second point of sale in the out door area.

Trustee Holl made a motion to approve their request for the second point of sale, seconded by Trustee Walpole.

All Those in Favor:

- "aye" Trustee Conger
- "aye" Trustee Morey
- "aye" Trustee Walpole
- "aye" Trustee Holl
- "aye" Mayor Neville

Admin. Rankin reviewed the applicants of the Community Development fund Pandemic Grant applications that were proposed for approval from the Grant Committee.

Trustee Conger made a motion to approve the payment of the Pandemic Grant funds to the list of recipients as proposed by the Grant Committee, seconded by Trustee Holl.

All Those in Favor:

- "aye" Trustee Conger
- "aye" Trustee Morey
- "aye" Trustee Walpole
- "aye" Trustee Holl
- "aye" Mayor Neville

NYCOM Fall School and the possibility of it being held was discussed. Although we feel it is unlikely, we would like the opportunity to consider sending two office employees if the event seems beneficial and affordable.

Trustee Walpole made a motion to approve travel and attendance at the NYCOM Fall School training in September if the event is beneficial and affordable, seconded by Trustee Holl.

All Those in Favor:

- "aye" Trustee Conger
- "aye" Trustee Morey
- "aye" Trustee Walpole
- "aye" Trustee Holl
- "aye" Mayor Neville

There was a discussion of the loan repayment overage of \$5,949.06 from the Community Development that was approved to be transferred to the General Fund last month. The Sewer Fund incurred additional unexpected expenditures this past month and the funds would be better utilized there.

Trustee Conger made a motion to withdraw the May motion to transfer the loan repayments of \$5,949.06 from the Community Development Fund to the General Fund Misc. Income, seconded by Trustee Holl.

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Trustee Conger made a motion to transfer the loan repayments of \$5,949.06 from the Community Development Fund to the Sewer Fund Misc. Income, seconded by Trustee Holl.

All Those in Favor:

"aye" Trustee Conger
"aye" Trustee Morey
"aye" Trustee Walpole
"aye" Trustee Holl
"aye" Mayor Neville

Treasurer Niswender reviewed items of possible loss due to COVID-19 including sales tax revenues and CHIP's State Aid.

Admin Rankin mentioned, the request for the IDA to be dissolved has been sent for the Governor's signature.

Next Monthly Meeting - Monday July 20, 2020 - Time - TBD

8:19 pm Trustee Morey made a motion to adjourn.

Groton Village Board of Trustees
Special Meeting

Wednesday June 24, 2020 - 1:00pm

1:00 pm Mayor Neville welcomed everyone to the meeting.

Roll Call of Board Members

"Present" Trustee Conger
"Present" Trustee Morey
"Present" Trustee Walpole

Other in attendance:

Nancy Niswender - Clerk
Charles Rankin - Admin
Jennifer Jones - Rec Dir

The special meeting was called to discuss the summer activity including the summer concert series and Groton Olde Home Days due to the concerns over COVID-19.

There has been much discussion over the possibility of not recommending holding the Summer Concert Series, Groton Olde Home Days, or use of the Village Main St lot for events including drive-in movies.

There has been some confusion due to conversations with committee members of some events and it is recommended to have the Mayor write a letter to send to the members and post on the web site which is to clarify the Village standing and to thank all involved for there many hours of work.

At this time there has not been a permit to hold any events applied for.

Trustee Conger made a motion to have the Mayor write and sign letters to the committee to be mailed and the community to be posted on the website, seconded by Trustee Morey.

Additional discussion on the management of the pool and how registrations will be processed.

1:30pm Trustee Morey made a motion to adjourn.