

Groton Village Board of Trustees Meeting

Monday, June 19, 2023

Board Members

Trustee Conger
Trustee Morey
Trustee Walpole
Mayor Neville
Trustee Holl

Others in attendance:

Nancy Niswender - Clerk
Mike Albro - YAWS
Eric DeForrest - Fire Chief
Lt Troy Boice
Steve Teeter - Elec Supervisor
Ted Skibinski - Code Officer

Lee Shurtleff - County Rep

7:00pm Mayor Neville welcomed everyone to the meeting.

Trustee Walpole made a motion to approve the minutes of the May 15, 2023 Board Meeting Minutes, seconded by Trustee Morey , carried.

Audit of claims and approval thereof.

Trustee Conger made a motion to approve the claims presented for review.
and to adjust the budget as follows:

General Fund		Sewer Fund	
A1325.4	2,329.95	G9950.9	774.86
A1410.41	44.27		
A1325.1	690.36	G511	774.86
A1410.1	1,440.80	G1910.4	375.00
A1410.11	136.18	G1190.4	1,000.00
A1410.12	84.57	G8110.4	890.00
A1410.41	22.31	G8120.4	439.00
A5110.2	7,984.78	G8130.4	2,704.00
A5110.1	623.75		
A5142.1	7,361.03	G8110.1	89.95
A1990.4	665.00	G8120.4	157.85
A1932.4	339.00	G8110.4	224.13
A5182.4	326.00	G8130.4	23.67

The claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #13 & #1

GENERAL	40,030.57
WATER	23,625.35
SEWER	46,196.81
ELECTRIC	86,234.15
JOINT REC	2,206.99
BUILDING CAPITAL	60,000.00

Seconded by Trustee Walpole, all in favor, carried.

Monthly Department Reports:

Electric Department:

- **Supervisor Teeter reviewed his report (attached to the minutes)**
- Carson & Jack have completed their spring apprentice school classes.
- Endicott training this week
- Replaced a pole on Cayuga St.
- CPR renewal next week

Department of Public Works

Supervisor Shurtleff report submitted (attached to the minutes)

Pool refurbishing has been completed - A nice job was done.

Question was asked when the pool was built - Trustee Conger believes it was in 1958-59

Waste Water Treatment Plant

Mike Albro - Yaws Report was submitted and reviewed (attached to the minutes)

- Clerk Niswender mentioned that we have had several meetings with YAWS, GHD and our Fiscal Advisors. Several items are being addressed with immediate action to be taken and addressed later in this meeting.
- Discussion continued on belt press needs. GHD will be researching and recommending a press size.

Police Department

Lt. Troy Boice Reported

- 2 Police Officers leaving. Need to look at hiring.

Fire Department

Chief Eric DeForrest reported the following:

- A lot of huge calls. Received our new air packs. Some mutual aid calls. Several Community outreach programs coming up including kids fire camp. 104 registered to date. Some new activities this year. Hopefully Mercy Flight can make it in, or Dryden's Ladder Truck.

Joint Recreation

No meeting held this month

- Rec Report from Rec Director attached.

Groton Youth Commission

Trustee Conger reviewed the Groton Youth report (attached to the minutes):

Code Office

Ted Skibinski - Interim Code Officer submitted his report attached to the minutes.

- Ted discussed the Owasco Lake Watershed Management and their request for \$500 for an annual payment.
- Trustee Conger made a motion to pay \$250 this year and another \$250 next., Seconded by Trustee Holl, all in favor carried.
- Discussion on 302 Spring St - It is unsafe. We will contact NYCOM to see what we are able to do.
- Discussion on 133 Cayuga Street issues. We need to determine what steps to take.

Action Items

- Discussion and Declaration of State of Emergency for public safety to immediately address the needs of the Wastewater Treatment plant. Trustee Holl made a motion to have the Mayor make the declaration, seconded by Trustee Conger, all in favor, carried.
- Trustee Holl made a motion to adopt a resolution to have the Clerk sign and file an application to NYS EFC for emergency financial funding for a dewatering press and installation, seconded by Trustee Walpole all In favor, carried.
- Review and approval to write off Community Development Loans per listing provided. Trustee Conger made a motion to write off the loans as listed on the report, seconded by Trustee Morey, all in favor, carried.
- Mayor Neville made the following appointments for Summer, Seasonal and Temporary Staff Positions: Lily Stryker Life Guard \$15/hr., Jill Lucey Returning Lifeguard \$15.50/hr., Michael Shurtleff, Seasonal Laborer \$14.20/hr., Erin Cummings PT Records - \$14.65/hr.
- Review and adoption of bond resolution subject to permissive referendum for issuance of a maximum of \$4,200,000 in serial bonds for estimated cost of a Municipal and Public Safety Building.
Trustee Conger made a motion to adopt the attached Bond Resolution, seconded by Trustee Walpole:
- Review and approval of purchase of a Digger Derick from Terex. Trustee Walpole made a motion to sign the purchase order for a Digger Derick to be purchased from Terex utilizing the piggyback clause for OGS on Sourcewell. Two quotes were received - wait time on Altec 6 years. 2 years for Terex which is a stronger truck. Seconded Trustee Conger, all in favor, carried.
- Review and approval of purchase of CAT 2023 Backhoe Trustee Morey made a motion to purchase the CAT 2023 Backhoe on OGS bid, seconded by Trustee Holl, all in favor, carried.
- Review and approval of Inter-Municipal Tompkins County Emergency Response Oversight Committee Agreement. Motion made to accept and sign the Agreement made by Trustee Conger, seconded by Trustee Walpole, all in favor, carried.
- Adoption of a resolution for the Groton Ambulance to assess fees for service to the insured patients of the ambulance service. Motion to adopt made by Trustee Walpole seconded by Trustee Holl all in favor, carried.

- Discussion and approval to upgrade the safety shoe allowance for DPW and Electric employees to \$150 per year or \$300 every other year. Trustee Walpole made a motion to increase the safety shoe allowance to \$150 per year or \$300 every other year, seconded by Trustee Holl all in favor, carried.
- Discussion and reappointment of Joe Milliman as Part-Time Paramedic. Mayor Neville appointed Joe Milliman as part-time paramedic at \$25.96 per hour.
- Mayor to appoint Kristen Martin as full time Officer at a rate of \$28.03 upon approval from Tompkins County, and tentative approval of Brian Bernardi as Part time officer upon interview with Lt. Boice.

8:31pm Trustee Conger made a motion to adjourn.

Electric Department Report

June 12, 2023

Work Completed

Chipped brush
Non pay shutoff's
Jack & Carson apprentice school in Fairport
Service roller
Removed tree on Walpole Rd.
Repaired house service @ 717 Elm St.
Ran power for welder at the sewer plant & repaired drum filter
Cut down trees at the cemetery & at Steven's Rd.
Hooked up water to the bathrooms at the pool
Topsoiled & seeded Cedar Ln.
Call out E. Cortland St. bad transformer
Put up flags on Main St.
Got trucks inspected
Sprayed substations
Egg dop at daycare on Sykes St.
Read meters



Village of Groton

143 E Cortland Street, PO Box 100 ♦ Groton, NY 13073

Phone: 607-898-3966 ♦ Fax No. 607-898-4177

TDD: New York State Relay 1-800-662-1220

e-mail: customerservice@grotonny.org

Mayor.....	Christopher J. Neville
Trustees.....	Elizabeth T. Conger
	Michael G. Holl
	Jean E. Morey
	Terrance E. Walpole
Clerk-Treasurer/Administrator.....	Nancy Niswender
Dept. of Public Works Supv.....	Chad M. Shurtleff
Electric Utility Supv.....	Stephen E. Teeter
Police OIC	Lt. Troy Boice

Department of Public Works May 15 – June 19, 2023

Completed Work/Projects:

- Mowing & trimming grass
- Assisting at the Wastewater plant
- Miscellaneous equipment repairs
- Swimming pool preparations
- Clean, repair & paint the wading pool
- General maintenance at the water plants
- Respond to a motorcycle accident
- Repair a highline pump
- Cut away brush around a sewer line R.O.W.

Schedule of Work

- Clean and re-paint tennis courts
- Pothole patching
- Prep for paving on Clark St.

Village of Groton

Fuel Usage Report in Gallons

Dates: 06/19/2023

	Unleaded	Diesel
DPW	114	177
Electric	112	46
Fire	94	47
Police	292	

WWTP Update

- Plant upset from Creamery Discharge. Microbiology was killed off by high BOD loading.
- Reseeded the SBR's with 3,500 gal. of sludge from another facility. Also started using bagged bugs to establish microbiology in the SBR's. SBR's are looking better every day. Bug activity is increasing and looking healthy.
- Peroxide dosing continues in the digesters. This has had good results for neutralizing odors in the digesters.
- We are working on emptying the drying beds. We believe this is where most of the odors are coming from. Increasing the lime use to neutralize the odors. With reduced loading from the creamery, we should be able to get caught up and eliminate storing the sludge on site as much as possible.
- Replaced gear box on press. Back up and running.
- Continuing to monitor discharge from creamery. Sampling to get base numbers and determine what treatment is needed from creamery before discharging.
- Creamery is hauling 3000 gal. of discharge away every day. They are also removing the super filtrate on Wednesdays and hauling away. This should significantly reduce loading at the plant.
- Using citric acid solution to clean micro filters. Increasing the ability of the filters to process water.
- GHD is working on frosi report and suggestions on pretreatment. This is due to the DEC in July.
- Level probe went bad in the EQ tank. Replaced sensor and had Bill Wells calibrate influent flow meter during visit.



Groton Joint Recreation Committee
Becky Koenig- Director Report
June 2023

Spring Planning:

- Yoga and Zumba still running- Finishing up the end of June
- Youth Track & Field running well
- Couch to 5K is gaining interest.
- Rec Volleyball ended May 22nd. Numbers were solid for all 4 months.
- Pool project-Sandblasting and Painting complete! Pool is being filled now. Open June 24th
- June 10th National Family Health & Wellness Day. FLTL on site.
- Talks continue with St. Anthony's regarding fields.

Summer Planning:

- Summer Concerts are settled. Still looking to fill one food truck date
- Hiring:
 - 2 Rec Assistants returning; 13 LGs on staff
- A lifeguard course for Groton residents May 12th-14th. Will run another in August.
- Summer Programming: Booklet is out. Registration is steady.
- Purchased Memorial Park rec equipment to be used for check-out and programming.
- New program for summer- Open Rec kickball for adults. Teen Open Rec 1 day per week.
- Tennis court work planned for the end of June. Pickleball court will be added
- Connecting with Finger Lakes Independence Center (FLIC) regarding disability awareness in programming, policy writing, and accessibility.
- Olde Home Days- Laser Tag, Kickball, open rec, pool depending on staffing.
- Self-Defense course July 22nd. 3 hour introduction course.

Fall Planning

- Soccer, Football, and Cheer registration are open
- Labor Day race.
- Gear swap day? Declutter, less sent to landfills, build community, helping neighbors.

Professional Development:

- National Recreation and Park Association Membership: Purchased

Grants:

- | | |
|---------------------------------|---------------|
| • Beautification Grant | AWARD \$1,600 |
| • Summer Concert Grant: | AWARD \$1,800 |
| • Community Celebrations Grant: | AWARD \$1,200 |
| • Community Foundation: | AWARD \$3,500 |
| • United Way: | AWARD \$1,500 |

- Legacy Grant for Tennis Courts: \$5,000 (deferred to 2022)

Current Mission Statement:

The mission of the Town and Village of Groton Recreation Program is to enhance the quality of life for all residents of Groton by programming a wide variety of recreation and cultural activities.

Draft Proposal:

The mission of the Town and Village of Groton Recreation Program is to enhance the quality of life for all residents of Groton. We provide programming wherein all individuals are accepted, included, and welcome to participate in a wide variety of diverse and inclusive recreation and cultural activities. Recreation makes every effort to be accessible to all abilities. If you need special accommodation for facilities, activities, and/or programs, please contact us at recreation@grotonny.org

Program Manager

Cornell Cooperative Extension Coordinator
Shelley Lester
Athena Steinkraus, Asst. Coordinator

Tompkins County Youth Services
Kate Shanks-Booth
Rick Alvord

Youth Representative
Ellie Dykeman
Maddie Perkins

Groton Youth Commission

143 Cortland St, Groton, NY 13073

Chair
Glenn E. Morey

Vice Chair
Elizabeth T. Conger

Board Members
Kayla Esparza
Pegi Ficken
Brian Klumpp
Sara Knobel
Kristin Prugh

Meeting Minutes June 7, 2023

The June 7, 2023 meeting of the Groton Youth Commission was called to order by Chairman Glenn Morey, at 7:02 pm. Members present were Elizabeth Conger, Vice Chairman; Board members Kristin Prugh, Kayla Esparza, Brian Klumpp, Sara Knobel, Youth Representative Maddie Perkins, CCE Program Coordinator Shelley Lester, and Coordinator of Community Youth Services Rick Alvord,

Welcome to Maddie Perkins, Groton student. Thanks to Kayla and Kristin for their offers and suggestions in our quest for Summer Camp Director. We have a director!!

Secretary's Minutes:

Minutes for May 3, 2023 were accepted on a motion by Kristin, seconded by Brian and carried.

Report: Shelley Lester: Summer camp will go on with 5 weeks of camp, starting with July 10. A camp director has been hired, Andrew Busch. WELCOME ANDREW!. Enrollment for the camp is almost full, there are 2 openings as of this date.

RE: County budget over target request: A new van.

Campership requests were discussed, 12 families, 16 youth, 53 weeks covered, for a total of \$7,550.00. Motion to grant the full request by Glenn, seconded by Brian, motion carried. NOTE: One parent made an error on their request, they wanted \$200 (not \$100). Change was approved via email. New total \$7,650.00.

Staff hiring has begun, field trips are being planned. Training for staff will be the last week in June, Camp start July 10th.

Report: Rick Alvord: Zoom meeting on Safe Harbors for youth. County Budget Retreat theme: Maintenance of Efforts.

Guest: Monica Dykeman discussed the many programs being offered this summer for the community youth. This could help fill the void for the week of July 3.

Glenn: 4 Senior Awards from the Youth Commission; Autumn Burlingame, Caden Sommer, Thomas Edwards and Kanya Israel.

Meeting adjourned at 7:38 PM
Next meeting is August 2, 2023 @ 7:00PM
Submitted by
Elizabeth Conger
Vice Chair

Board Meeting – Monday, June 19, 2023

Ted Skibinski, Interim Code Officer

Reporting and Accomplishments:

1. Owasco Lake Watershed Management Council – Next meeting June 20.
2. Eight new building permits have been issued since June 1.
3. One code enforcement violation letter has been issued and mailed since May 1.
 - a. Unsafe Structure: 302 Spring St. Groton NY – R3 occupancy has been placarded (uninhabitable). Owner Dion Holbert lives across the street (219) and has not responded to calls or letters. **Planning Board support of taking code enforcement next steps is needed.**
4. 10 legacy (incomplete) building permits have been closed and a since June 1. 16 legacy building permits remain that need to be inspected, closed, and archived.
5. New York Department of State Department of Environmental Conservation, **Briane Wirley, Environment Program Specialist** – Letter June 9, 2023, Subject property: 133 Cayuga St. – RE: Potential unpermitted work in floodplain, including new trailer, permanent RV, new accessory structure, and swimming pool. **Planning Board support of taking code enforcement next steps is needed.**
6. Continued collaboration with (sponsor) town of Groton Code Enforcement Officer Rick Fritz. Weekly (Tuesday) meetings to review outstanding building permits, to train by observation, learn best practices, and to schedule permit work inspections.

STATE OF EMERGENCY DECLARATION
VILLAGE OF GROTON WWTP

A State of Emergency is hereby declared in the Village of Groton effective at 7:15pm on June 19, 2023.

Whereas, adequate wastewater treatment is a basic and essential need to ensure public health, welfare and environmental protection needs, and

Whereas, the Village of Groton Wastewater Treatment Plant has pressing operating and compliance issues that must be immediately addressed to ensure the plant's reliability and ability to meet its NYS SPEDES permit requirements,

NOW THEREFORE BE IT RESOVED, that as the Chief Executive Officer of the Village of Groton, under section 24 of the New York State executive law, I, Christopher Neville, Village Mayor, hereby declare a local state of emergency to preserve the public safety, well-being and health of the citizens of this Municipality and

FURTHER, I hereby direct all departments of the Village of Groton to take whatever steps necessary to provide such emergency assistance deemed necessary to eliminate the current emergency conditions present at the Village of Groton Wastewater Treatment facility.

Christopher Neville, Mayor

Date



Environmental
Facilities
Corporation

Department of
Environmental
Conservation

Department of
Health

WATER INFRASTRUCTURE EMERGENCY FINANCIAL ASSISTANCE APPLICATION FORM

Fully complete this application form and submit it with all the required documents, or emergency assistance may be delayed.

A. General Information

1. Name of Municipality: _____ 2. County: _____

3. POTW/POSS Permit/ID No. _____ PWS ID No. _____
(Must be a Publicly Owned Treatment Works [POTW] permitted by DEC, a Publicly Owned Sewer System [POSS] registered with DEC, or a Municipally-owned public water system [PWS].)

4. Authorized Representative of Municipality: _____
Title: _____
Mailing Address: _____

Phone: _____
Email: _____

5. Contact Name (If different than Authorized Representative): _____
Title: _____
Phone: _____
Email: _____

6. Engineering Consultant: _____
Title: _____
Company: _____
Phone: _____
Email: _____

B. Emergency Project Information

1. Has the municipality formally declared an emergency? Yes No
If yes, attach the emergency declaration.

1a. If no, please provide the expected date of emergency declaration: _____

2. Provide a brief description of the emergency, including why the current state of the municipality's water or wastewater infrastructure is causing or may cause an imminent hazard to the public health or welfare, or the environment and the location of the hazard. (Please attach a separate page if necessary)

3. What actions are immediately necessary to eliminate or substantially reduce the hazard? (Please attach a separate page if necessary)

3a. What is the estimated timeframe needed to complete these actions? _____

4. If the emergency is related to the failure of infrastructure or an incident that has already occurred, what was the date that the failure or incident occurred, if known? _____

4a. If not known, what is the date that the incident or infrastructure failure was discovered? _____

5. Is the system or any part of it currently without drinking water and or wastewater services?

Yes No

6. What is the population impacted by the emergency? _____

C. Funding

1. What is the amount of emergency financial assistance needed? _____

Attach an itemized cost estimate from the municipality’s engineer or engineering consultant for the emergency project, including infrastructure construction, replacement, or repair, and related engineering costs.

2. Wire Instructions: _____

(Signature of Authorized Representative)

(Date)

(Name and Title)

DEC/DOH Use Only

Pursuant to Public Authorities Law 1285-t, the Department of Health/Department of Environmental Conservation (circle one) has assessed the state of the Municipality’s infrastructure and hereby determines:

(1) the state of the Municipality’s infrastructure is resulting or may result in imminent hazard to the public health or welfare, or to the environment; and (2) reasonable costs for infrastructure construction, replacement, or repair, and related engineering costs that are immediately necessary to eliminate or substantially reduce the hazard are:

(Fill in Amount)

(Signature of Authorized Representative)

(Date)

(Name and Title)

Attachment to:

WATER INFRASTRUCTURE EMERGENCY FINANCIAL ASSISTANCE APPLICATION FORM

Village of Groton

B. Emergency Project Information

#2

The existing sludge dewatering press is insufficient for the amount of solids being received at the waste water plant. The press no longer removes enough moisture to allow immediate disposal of dried sludge. As a result, a large stockpile of dewatered sludge has accumulated causing a significant odor problem and many complaints from the public up to a .5 away. Rain days and Winter months drastically increase drying time and stock pile size to the point of overloading the plant process and could potentially release solids to the Owasco inlet if not addressed soon.

To write off June Board Meeting

Community Development Loans

Sam Rose	\$ 15,004.00	2.62%	\$ 1,195.73	\$ 21,000.00	\$ 20,985.98	\$ 1,050.90	\$ 14.02
		84 Months					

C & D Assembly #3	\$ 35,000.00	4.75%	\$ 648.13	\$ 35,000.00	\$ 34,917.90	\$ 4,041.58	\$ 82.09
		120 Months					

Al Maccou	\$ 10,000.00	6.00%	\$ 84.39	\$ 10,000.00	\$ 9,910.65	\$ 5,188.88	\$ 89.35
		180 Months					

Tena McClary	\$ 10,000.00	4.00%	\$ 184.17	\$ 10,000.00	\$ 3,481.91	\$ 636.43	\$ 6,518.09
	Bankruptcy	60 Months					

West Cortland Revitalization

Cameron & Christine Mitchell	\$ 2,256.00	0.00%	\$ 37.61	\$ 2,256.50	\$ 711.57	\$ -	\$ 1,544.93
		60 Months					

foreclosed on and turned over to County 5/11/2002

Total \$ 8,248.48



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June 16, 2023

VIA E-MAIL (clerk@grotonny.org)

Ms. Nancy Niswender
Village Clerk/Treasurer and Administrator
Village of Groton
Village Hall, 143 East Cortland Street
Groton, New York 13073



Re: Village of Groton, Tompkins County, New York
Construction of a New Municipal and Public Safety Building - \$4,200,000 Bonds
Orrick File: 42430-2-700

Dear Nancy:

In accordance with your recent request, you will find enclosed a form for the bond resolution for adoption by the Board for the above-referenced capital project.

If the resolution meets with the approval of the Board, please have it adopted by a super majority vote; that is a vote of at least two-thirds of the total voting strength of the Board.

Since the bond resolution is subject to permissive referendum, Notice of Adoption thereof (forms enclosed herewith) must be published once in the official newspaper of the Village, and copies thereof conspicuously posted in at least six public places within the Village, such publication and postings **TO BE MADE WITHIN TEN DAYS AFTER ADOPTION.**

PLEASE NOTE THAT THE TEN-DAY PUBLICATION AND POSTING REQUIREMENT IS ABSOLUTE. FAILURE TO MAKE THE REQUIRED PUBLICATION AND POSTING WITHIN THE TEN DAYS WILL INVALIDATE THE ADOPTION OF THE RESOLUTION.

In due course, please furnish us **via pdf, followed by originals mailed to our office**, with the following:

- 1) An originally certified copy of the enclosed bond resolution.
- 2) An original printer's affidavit of publication of the Notice of Adoption thereof from the official newspaper of the Village.



Ms. Nancy Niswender
June 16, 2023
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- 3) An original Village Clerk's Certification of Posting of such Notice. For your convenience, we are enclosing herewith a form for such certification. When returning the same to us, please make sure there is attached thereto, as recited therein, a true, correct and complete copy of the Notice of Adoption as was actually posted.

With best wishes,

Very truly yours,

Douglas

Douglas E. Goodfriend

DEG/zmt
Enclosures
4158-1349-7160.01

cc: Mr. Jeffrey R. Smith (w/encl.) (jrsmith@municipalsolution.com)

BOND RESOLUTION
(SUBJECT TO PERMISSIVE REFERENDUM)

At a regular meeting of the Board of Trustees of the Village of Groton, Tompkins County, New York, held at the Village Hall, in Groton, New York, in said Village, on the 19th day of June, 2023, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by _____,
and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Trustee _____,
who moved its adoption, seconded by Trustee _____, to-wit:

BOND RESOLUTION DATED JUNE 19, 2023.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE COST OF THE CONSTRUCTION OF A NEW MUNICIPAL AND PUBLIC SAFETY BUILDING, IN AND FOR THE VILLAGE OF GROTON, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$4,200,000 AND AUTHORIZING THE ISSUANCE OF \$4,200,000 SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have a significant adverse effect on the environment; and

WHEREAS, it is now desired to authorize the financing thereof, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Groton, Tompkins County, New York (the "Village"), as follows:

Section 1. The construction of a new Municipal and Public Safety Building, located at the southwest corner at the intersection of Main Street and Railroad Avenue on a Village-owned site, in and for the Village of Groton, Tompkins County, New York, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$4,200,000.

Section 2. The plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$4,200,000 serial bonds of said Village, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 30 years, pursuant to subdivisions 11(a) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Groton, Tompkins County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village

Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies

are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____

_____ VOTING _____

_____ VOTING _____

_____ VOTING _____

_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

Section 1. The construction of a new Municipal and Public Safety Building, located at the southwest corner at the intersection of Main Street and Railroad Avenue on a Village-owned site, in and for the Village of Groton, Tompkins County, New York, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$4,200,000.

Section 2. The plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$4,200,000 serial bonds of said Village, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 30 years, pursuant to subdivisions 11(a) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Groton, Tompkins County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the

Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

CERTIFICATION OF POSTING

STATE OF NEW YORK)
) ss.:
COUNTY OF TOMPKINS)

I, the undersigned Clerk of the Village of Groton, Tompkins County, New York, DO
HEREBY CERTIFY:

That on the _____ day of June, 2023, I caused to be posted a Notice of Adoption of a
bond resolution dated June 19, 2023, at the following six (6) conspicuous public places in said
Village:

A true, correct and complete copy of such Notice of Adoption, in the exact form in which
the same was actually posted, is attached hereto and made a part hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said
Village this _____ day of June, 2023.

Village Clerk

(CORPORATE
SEAL)

**INTER-MUNICIPAL
TOMPKINS COUNTY EMERGENCY RESPONSE OVERSIGHT
COMMITTEE AGREEMENT**

Pursuant to Section 119-o of the General Municipal Law, the undersigned public agencies, municipalities, and entities hereby enter into this Agreement to form a five-year renewable Tompkins County Emergency Response Oversight Committee, hereinafter referred to as EROC. The Participating Voting Agencies (“Members”) as defined through the EROC By-Laws are:

- Tompkins County Department of Emergency Response
- Tompkins County Sheriff’s Office
- Tompkins County Information Technology Services
- Tompkins County District Attorney
- City of Ithaca Public Information & Technology
- City of Ithaca Police Department
- New York State Police, Troop C Zone 3
- Tompkins County Village Police Departments
- Tompkins County Campus Police Departments
- City of Ithaca Fire Department
- Tompkins County Volunteer Fire Departments
- Tompkins County Nonprofit/Government, Community Based Ambulance Providers
- Tompkins County Commercial Ambulance Provider
- Tompkins County Legislature
- Tompkins County Council of Governments

The Participating Non-Voting Agency-(ies) (“Members”) as defined through the EROC By-Laws are:

- Tompkins County Airport

New York State Park Police, Finger Lakes Region

This agreement shall become effective upon execution by each and every Participating Agency and shall be in force for the period beginning upon full execution through *December 31, 2022* and may be renewed for an additional five years by appropriate resolutions by each of the partner agencies on or before *December 31, 2022*, all other terms and conditions of this agreement remaining the same.

Establishing a Program

The parties hereby establish an ongoing partnership for the purpose of jointly planning, providing, and coordinating shared public safety operations, technology, and training services supported by Tompkins County. The EROC will coordinate with the Tompkins County Departments and other providers as necessary and agreed upon by EROC. EROC will be governed under the terms and conditions of the EROC By-Laws. EROC agencies may use the group as a vehicle for voluntarily sharing information, equipment, publicity about programs, and/or coordinating their respective services.

Sharing Program Costs

EROC may have an annual operational budget as determined by the Tompkins County budgeting process and responsible Tompkins County Departments as programmed into the Tompkins County budgetary unit(s). A project review/work plan based on the use of these funds will be submitted to the legislative committee responsible for public safety no later than the first quarter of each year. Voting EROC members will receive the following:

1. Tompkins County shall provide EROC partners access to and technical support for the following applications: Traffic and Criminal Software (TraCS), Spillman Shared Public Safety Systems, NYS Justice Portal, NYS Integrated

- Justice Portal, LiveScan Digital Fingerprinting, radios and any other systems or services included in the annual EROC work plan.
2. Tompkins County shall provide EROC partners with technical assistance and/or project planning assistance based on any new initiatives included in the annual EROC work plan.
 3. Tompkins County shall provide response to technology items or services for EROC partners between the core hours of Monday through Friday, 7:30 a.m. – 5:00 p.m. There is no guaranteed response time for the overnight hours between 5:00 p.m. and 7:30 a.m. Emergencies notwithstanding, any County-provided service(s) outside of these core hours must be scheduled two weeks in advance and mutually agreed upon between Tompkins County and the EROC partner.

Any proposed project outside of the scope of the base operational services described above must include a funding plan and be mutually agreed upon by the impacted EROC members. Any additional funding required from members above and beyond the annual County Budget allocation must be approved by each individual agency participating in the project.

Governance

Name: The governing board shall be called Tompkins County Emergency Response Oversight Committee (EROC).

Membership: EROC shall have a total of 17 (seventeen) voting members. The partners include: Tompkins County Department of Emergency Response Director (1), Tompkins County Department of Emergency Response Communications Center Manager (1), Tompkins County Sheriff (1), Tompkins County Information Technology Services Director (1), Tompkins County District Attorney (1), City of Ithaca Police Chief

(1), City of Ithaca City Clerk (Public Information and Technology) (1), New York State Police Troop C Zone 3 Commander(1), Village Police Chief representative (1), Campus Police Chief representative (1), Ithaca Fire Chief (1), Volunteer Firefighter representatives (2), Nonprofit/Government, Community-Based Ambulance Service representative (1), Commercial Ambulance Provider representative (1), Tompkins County Council of Governments representative (1), and Tompkins County Legislature representative (1).

Roles of the Tompkins County Emergency Response Oversight Committee

EROC shall operate under its own by-laws that have been initially approved by the Tompkins County Legislature and subsequently ratified through the signing of this Agreement by all Participating Agencies. The Law Enforcement Sub-Committee, as defined in the EROC Bylaws shall also work as, and replace the Public Safety Answering Point (PSAP) Operations Committee and serve to review dispatch protocols and procedures and other duties as outlined in the Memorandum of Understanding, Jurisdictional Protocol for Emergency 911 Call Services, County of Tompkins Communications Center, Dispatch Procedures for Requests for Police Services, Nearest Available Unit Concept, (formerly known as the "Closest Car Concept"), that was put into place on or about October 15, 2015.

Roles of Tompkins County Departments

Staff from the Tompkins County Departments will work with Participating Agencies to provide support to EROC that includes:

- assistance in developing an annual work plan of priority planning, oversight, and evaluation issues;
- assistance in developing options and guidelines as needed to implement the EROC work plan;
- staff support to EROC to implement work plan;
- preparation of meeting agendas in consultation with the EROC chair;
- preparation and management of meeting records;
- preparation of contracts with providers as authorized by EROC and Tompkins County;
- coordination with the partners to assure that program meets the needs of the EROC members;
- coordination with partners to assure that policy and procedure questions that require EROC involvement and/or decisions are acted on in a timely way;
- coordination with partners to define and develop policy, procedures, and IT requirements specific to the scope of activities and responsibilities associated with EROC agencies.

Roles of Participating Agencies

The Participating Agencies will be responsible for:

- upon request, providing a yearly summary of participation and periodically highlighting any trends or significant changes in program participation, feedback, expenses, or revenues for EROC;
- tracking participation in formats and on a schedule requested by or acceptable to EROC;
- recommending programs or changes to improve services and/or lower costs;
- providing timely response to account management requirements as determined by EROC and Tompkins County;

- maintaining the integrity of information and system components.

Fiscal Accountability

Tompkins County is the fiscal agent for the Partnership. Tompkins County will administer those funds in accordance with the EROC annual work plan.

As a condition of this agreement, Tompkins County and designated provider(s) shall maintain records of expenses and revenues as required by EROC.

Liability

No party (Participating Agency or municipality) shall have any financial liability to any other Participating Agency other than the contributions agreed to by Participating Agencies, and no Participating Agency or municipality shall be liable to any other agency or any member of the public for the performance, non-performance, or any breach of this agreement.

Dispute Resolution

In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to all parties.

Whereas, the Groton Fire Department of the Village of Groton, New York established an ambulance transport service on January 1, 1967 to primarily serve residents and visitors of the Village and Town of Groton, and

Whereas, in its first year of service, the ambulance service responded to approximately 50 calls for service, relying then entirely upon volunteer staffing and donations to support their efforts, and

Whereas, the demands, standards, costs and requirements for the provision of emergency medical services (EMS), including ambulance transportation, by far exceed those that existed over a half century ago, and

Whereas, the ambulance will respond to over 800 calls for service in 2023 and must be staffed, equipped and operated at an Advanced Life Support (ALS) level as often as practicable, and

Whereas, the rising costs of service now exceed \$350,000 annually and reflect the recent additions of three full-time advanced life support caregivers, per-diem ALS providers and a shared daytime driver, in addition to the many dedicated volunteers who continue to assist in staffing this vital public service, and

Whereas, Village and Town of Groton contracts support approximately 80% of the costs of service with local property tax monies, and the fire department must generate additional sources of revenue to sustain the service, and

Whereas, New York State General Municipal Law Section 209 was amended in 2022 to permit fire department-based ambulance services to assess fees for service to patients and their insuring providers, which include Medicaid, Medicare, private insurers, and auto insurers, and

Whereas, health and other insurance coverages are now extended to, and utilized by, all types and operators of ambulance transport services across the country as a means to maintain these vital operations, and

Whereas, the Groton Fire Department seeks to obtain these available funds in the form of reimbursement, in order to supplement local tax dollars and maintain critical EMS services, and

Whereas, reimbursement from sources such as Medicaid and Medicare will help to offset the enormous costs of providing service to property tax exempt occupancies and a steadily growing elderly population of patients who are largely enrolled and covered through these state and federal programs, now therefore be it

Resolved, that the Village of Groton Board of Trustees authorizes the Groton Fire Department to assess fees for service to the insured patients of the ambulance service, as a means to recoup and recover their costs; and be it further

Resolved, that the Board of Wardens of the Groton Fire Department is hereby authorized to establish these various fees and charges and to administer a respective cost recovery program within the legal and regulatory parameters as established and enforced through the Centers for Medicaid and Medicare Services, as well as the New York State Department of Health, which confers operating authority, and be it further

Resolved, that this authorization shall take effect immediately and remain in effect so long as the New York State Laws permit this cost recovery mechanism.