

# Groton Village Board of Trustees Meeting

Monday, January 20, 2020

Present: Mayor Neville, Trustees Morey, Conger, Holl, Nancy Niswender - Clerk/Treas, Chad Shurtleff - DPW Supv, Ben Nelson -Fire Chief, Steve Teeter- Elec Utl. Supv., Admin Charles Rankin, Code Enf. Mike Andersen, Atty. Peter Grossman, Lee Shurtleff

Mayor Neville opened the meeting at 7:00 pm

Trustee Morey made a motion to approve the minutes of the December 16, 2019 board meeting, seconded by Trustee Conger.

Trustee Holl made a motion to approve the claims presented for review, and to adjust the budget as follows:

## **General Fund**

From: A1990.4 Contingency	\$ 500.00	To: A7140.4 Parks & Rec	\$ 500.00
A3120.22 Police Vest Aid	\$ 500.00	A3120.2 Police Contr	\$ 500.00
A1990.4 Contingency	\$ 400.00	A3410.4 FD Contr	\$ 400.00
Add for Grant Increase			
A2070 Grants – Private Youth	\$4,370.00	A7370.41 Grants Contr.	\$ 4,370.00

## **Water Fund**

From: F8340.1 Pers Srv	\$ 200.00	To: F8320.1 Pers Srv	\$ 200.00
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## **Joint Rec Fund**

J2001GBB Joint Rec BB Rev.	\$ 380.00	J7145.43 Joint Rec BB Exp	\$ 380.00
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Seconded by Trustee Conger, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

## **Abstract #8**

GENERAL	\$ 42,236.93	ELECTRIC	\$ 137,824.15
WATER	\$ 11,880.37	JOINT REC	\$ 288.50
SEWER	\$ 13,557.54		

## **Monthly department reports:**

### **Electric:**

#### **Supv Teeter reported:**

Safety Classes have started and will be held throughout the year.

Meter School in March – Looking at sending Tom Billups and Mike Perkins.

Tree Down on line and needs to be evaluated

Trailer Park - Customer lost power to one of its sides. They went up and checked on.

Working in office kitchen and garage.

**DPW:**

**Supv Shurtleff submitted his monthly report with comments:**

**Department of Public Works  
December 16, 2019 – January 20, 2020**

**Completed Work/Projects:**

- Plowing & salting as needed
- Continue with garage wall weatherization project
- Clean, service & store leaf picking equipment
- General repair to snow removal equipment
- General maintenance at the water plant
- Work on air compressor replacement/water plant
- Install new storage cabinets in the mechanic bay
- Design and build a new kitchen area – main office
- Complete water samples
- Install new tires on #48
- Repair hydraulic leak on the backhoe

**Schedule of Work**

- Install new air compressor at the water plant
- Fire hydrant maintenance
- Install new sewer manholes frames & tops

Salt usage is down at this time. If we don't use our allotted amount, we will need to find storage. Water Plant air compressor was replaced with a new one – Which is a more powerful compressor and is running better. Should only have to service once a year. He will look at a service

**Groton Fire Department:**

**Chief Ben Nelson reported:**

Handed out 2019 Report Reviewed and attached.

2020 Calls YTD: 52 Ambulance calls    9 Fire calls

**2020 Groton Fire Department Slate of Officers Presented**

Chief – Ben Nelson

Deputy Chief Richard Neville Jr.

Fire Assistant Chief Rob Gallinger

Second Assistant Chief Eric Deforrest.

Trustee Holl seconded Trustee Morey.

OSHA mandatory meeting this Saturday.

February 1<sup>st</sup> winter BBQ – 400 halves.

New Member presented and recorded. Citizen Hook and Ladder – Jared Hatfield – he is SCBA and Interior Certified.

**Code Enforcement**

**Code Officer Anderson submitted his report:**

2019 Year End Code Report:

- 2019 Building Permits – issued – 40 for \$228,181.00 in improvements – Permit Fees \$1,310.00
  - 2019 Roofing & Window Permits Issued – 36 for \$240,781.00 in improvements – Permit Fees \$1,110.00
  - 2019 Building Fire Safety Inspections – 39 Inspection Fees \$1,175.00 (41 Buildings & 127 Apts)
- 2019 Total Fees for Code Services = \$3,596.00

Sending out 17 letters for Fire Safety inspection tomorrow. Would like to include a surcharge for anyone not making scheduled appointment within 60 days.

Village Court – Main Street Pizza – Court gave him 60 days to get grease trap in.

Judy Witko - Court gave 60 days to clean up her property.

Reported on roofing job that Amish were working on that had 3 layers of roofing and needed to be stopped and old roofing removed first.

700 South Main – sent a letter about parking and tow trucks.

Baker on south Street – letter on parking

**Police Report**

**Lt. Boice turned in the following report read by Trustee Holl:**

You will see that there was an approx. 78.6 % increase in the number of calls from 2018 to 2019. With a total of 3,142 calls for 2019.

A lot of those additional calls are property checks. But even if you take all the property checks off there still was an approx. 37% increase in calls.

2019 – total of 3,142 calls	2019 – total of 2,402 calls (total minus property checks)
2018 – total of 1,759 calls	2018 – total of 1,759 calls
1,383 more calls = 78.6 % increase	643 more calls = 36.6 % increase

We had 2 reported burglaries over this past weekend.

1 – Caboose Ice Cream Shop

1 – Ross Field Concession Stand building

Both were forced entry with possibly a crow bar or similar object.

**Trustee Conger reported:**

**Joint Recreation:**

Youth Basketball is underway.

Youth wrestling has started and will have some tournaments in January and February.

American Red Cross Babysitting class will be on February 9, 2020

Cabin Fever have all the vendors they can handle.

Concert Series will have 9 concerts this summer as there is an extra Friday this year. A recreation committee member may be able to provide a band.

The Summer Concert grant \$1,200.00

Cabin Fever Grant \$1,000.00

Trails Grant \$5,000 (Town \$3,000)

**Youth Commission**

**Report from Program Manger Monica Dykeman**

Current Programs include:

**Ag Adventures** with 10 elementary students,

**Holiday Gift Makers**, 12 elementary students enrolled, and 12 middle school students

**Cooking with Groton Harvest** has

18 Students enrolled. January 9 & 23: Groton Fresh, 25 families are included in a backpack program. This allows 80 individuals to receive all the ingredients, including spices to prepare healthy meals. The FFA club is tracking 4 of the families. There are 4 youths employed with program and a 5<sup>th</sup> starting soon. The School district, Groton Recreation, and Groton Youth Services are developing a summer film program where youth will attend 3 weeks of sessions and create a film to show at Old Home Days. One week for 3 & 4 grades, one week for 5 & 6 grades and one week for middle schoolers. National Farm to School program will be in Albuquerque, NM April 18-24, 4-5 adults going and will be funded by the Park Foundation.

**Groton Harvest:** There is work in progress to set up a website, being done by Drew Montreuil. Send ideas to Monica.

**Mayor Neville reported:** The School STEAM lab banners have been finalized. The program will produce the banners and cover the cost.

**Action Items:**

**7:30** Public Hearing for Local Law #1 to override the tax cap

The regular meeting was temporarily suspended and Mayor Neville opened the Public Hearing on Local Law No. 1 of 2020, "A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c"

Clerk Niswender read the Notice of Public Hearing.

Trustee **Conger** made a motion that the Local Law No. 1 of 2020, "A Local Law to Override the Tax Levy

Limit Established in General Municipal Law §3-c" be adopted, and upon roll call:

Trustee Conger voted "aye",

Trustee Morey voted "aye",

Trustee Holl voted "aye",

Mayor Neville voted "aye".

Trustee Walpole - absent,

The resolution was duly declared adopted. (Type II Action under SEQR.)

Trustee Morey made a motion to close the public hearing at 7:35, seconded by Trustee Conger, carried.

**7:40** Public Hearing to consider an offer of dedication from the Village of Groton Industrial Development Agency. The regular meeting was temporarily suspended and Mayor Neville opened the Public Hearing Clerk Niswender read the Notice of Public Hearing.

Trustee Holl made a motion to reaffirm the actions provided for in Resolution No. 2019-12-16 be adopted, seconded by Trustee Conger, and upon roll call:

Trustee Conger voted "aye",

Trustee Morey voted "aye",

Trustee Holl voted "aye",

Mayor Neville voted "aye".

Trustee Walpole - absent,

The resolution was duly declared adopted.

Trustee Holl made a motion to close the public hearing at 7:45, seconded by Trustee Morey, carried.

Trustee Conger made a motion to adopt a resolution to use State and/or County bid prices for the purchase of asphalt and bituminous materials and kerosene, diesel and unleaded fuels, seconded by Trustee Holl, carried.

Trustee Conger made a motion to adopt a resolution to participate in the Tompkins County Drug and Alcohol Testing Consortium seconded by Trustee Holl, carried.

Trustee Holl made a motion to adopt a resolution subject to public referendum to move \$5.500 funds from Water Capital Reserves to the Water fund to cover the cost of the new water air compressor Second Jean Morey, carried.

First Budget Workshop Scheduled for February 29<sup>th</sup> at 9am

## **Presentation and Discussion:**

Discussion and update of the Municipal Building project.

Local Law revision for Parks: Added Trails and banned motorized vehicles, and horses except for emergency or maintenance vehicles.

Schedule public hearing at 7:30pm on Tuesday February 18<sup>th</sup>.

Trustee Conger made a motion to adjourn to executive session at 8:25pm to discuss an employees' status, seconded by Morey, carried.

Trustee Conger made a motion to return from executive session, seconded by Morey, carried.

Schedule hearing to amend local law Employee Policies Chapter 17-6 to 3 years.

Trustee Morey made a motion made to adjourn 8:52pm

Nancy Niswender  
Clerk Treasurer

**Groton Fire Department  
Annual Report  
January 1, 2019-December 31, 2019**

**FIRE**

<b>CAD INCIDENTS</b>	<b>182</b>
<b>EMS ASSIST</b>	<b>26</b>
<b>ERROR / DOUBLE ENTRY</b>	<b>3</b>
<b>TOTAL</b>	<b>153</b>

<b>Situation</b>	<b>Type</b>		
100, 200	Structural		4
	Commercial Server Farm	0	
	Residential / Rental	2	
	Chimney	0	
	Agriculture / Storage	1	
	Garage	1	
130	Vehicle		3
300, 400	Rescue / cat in Wall		1
	Rescue / Motor Vehicle Accident		16
	Rescue Other (elevator)		2
200	Fire Outside of Structure		1
140, 150, 160, 170	Tree, Brush, Brass, Refuse, Outside, Dumpster Fire		1
400, 500, 600	Hazardous Conditions, Service Calls		45
	Water Problem	5	
	Wires, Poles, Transformers, Trees	21	
	Carbon Monoxide Investigation	3	
	Smoke Odor / Condition / Detector / Ballast	5	
	Gas Odors	3	
	Assist Public / Other Agency	3	
	Good Intent	4	
	Blower Motor	1	
571	Mutual Aid Provided to Others		36
	Freeville	2	
	Locke	6	
	McLean	11	
	Lansing	2	
	Etna	5	
	Cortlandville	0	
	Dryden	7	
	Slaterville	0	
	Moravia	3	

**Groton Fire Department  
Annual Report  
January 1, 2019-December 31, 2019**

700, 710, 730, 730	Fire Alarm Activations (malfunctions, unintentional MFA)		44
	Nursing Home	3	
	ICF	2	
	High School	5	
	Fire Station	0	
	Town Hall	0	
	200 W. South	22	
	Medical Center	4	
	Elementary School	0	
	County Tower	0	
	Private Home	7	
	Day Care Center	0	
	Village Garage	1	
	<b>TOTAL FIRE INCIDENTS</b>		<b>153</b>
	<b>AMBULANCE INCIDENTS</b>		<b>887</b>
	<b>TOTAL EMERGENCY CALLS</b>		<b>1,040</b>
	<b>ESTIMATED FIRE LOSSES (includes 125,000 contents)</b>		<b>\$201,500</b>

Respectfully Submitted,



**Ben Nelson, Chief**



# Groton Fire Department

## 2020 Annual Meeting

	1980	1985	1990	1995	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Ambulance	299	358	394	500	548	576	571	613	660	579	597	693	710	674	662	660	650	673	670	593	719	* 816	887
Fire	163	124	124	156	126	133	88	128	129	160	171	141	164	149	170	168	151	177	152	165	140	126	153
Total Emergencies	462	482	518	656	674	709	659	741	789	739	768	834	874	823	832	828	801	850	822	758	859	942	1040
Selected Categories																						adj. (880)	
House/Apt. Bldg.	11	10	2	1	4	1	2	1	0	2	1	4	2	3	1	1	4	0	1	1	0	1	2
Commercial Manf.	1	4	1	1	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0
Barn/Agriculture	6	0	0	2	0	0	0	0	0	0	0	0	0	1	1	0	1	0	0	1	1	1	1
Garage/Shed/Port	2	0	0	1	1	0	0	1	1	2	2	1	1	0	0	0	0	1	1	1	1	1	1
Mobile Homes	2	0	4	1	0	2	0	0	0	0	1	1	0	0	1	1	0	0	0	0	1	0	1
Chimney	29	16	5	2	3	4	1	0	1	0	1	1	3	4	0	2	0	4	2	3	1	0	0
Vehicle	1	6	10	5	3	5	1	3	3	2	3	1	1	1	4	0	1	2	0	1	0	0	0
Tree/Brush	6	2	6	9	8	3	1	1	7	5	14	9	9	6	15	28	24	4	4	13	6	3	1
MVA/Rescue	16	20	12	19	24	30	18	19	21	30	27	19	32	34	24	16	17	9	16	25	13	10	16
Automatic Alarms	4	26	43	61	18	34	16	32	23	38	29	24	37	37	37	51	28	41	40	25	12	28	44
Mutual Aid	20	23	14	14	17	13	21	18	15	7	25	27	16	11	19	31	25	33	25	29	37	29	36
Estimated Losses	216,448	67,500	118,900	137,850	284,500	111,100	176,800	57,300	42,600	59,900	7,700	234,000	174,600	616,250	112,500	226,250	464,000	89,000	172,600	74,500	85,100	162,100	201,500
																						* 62 Malfunction 200 W. South (Adjusted 754)	





**Groton Fire Department  
Report – 2019  
Emergency Medical Services**

Call Locations 887

(43) Out of District

Four Town	18 (14 Locke, 4 Moravia)
Dryden	15
Bangs	7 (3 Ithaca, 4 Lansing)
TLC	3

(82) McLean Fire District (Town of Groton)

Roadway	10
Residence	32
1 School St.	9
Jeslen	2
152 Stevens	5
ICF / IRA	18
McLean Fire Station / Error	1
9 Stevens	4

(134) Town of Groton (outside Village / Outside McLean FD)

Residence	122
Roadway	12

(628) Village – Selected Locations / Categories (62 Alarms 200 W. South)

Roadway / Street	4	Valley View MHP	14
Residence / Other	148	Schools	5
ICF / IRA	11	Village Businesses	10
Nursing Home	280	Fire Station	15 Standby / Walk-ins
200 W. South	90	School View	3
177 Main St.	14	Day Care	0
Doctor Offices / Dentist	4		
Apts. (132, 166, 184, 208)	30		

**Respectfully Submitted,**



**Ben Nelson, Chief**