

VILLAGE BOARD OF TRUSTEES

JUNE 20, 2016 7 PM

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Mayor Neville opened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Conger, Morey, and Holl, Jamie Babcock-Fire Chief, Lance Coit-Deputy Fire Chief, Tim Williams, Lt.-Police OIC, Steve Teeter-Electric Utility Supervisor, Chad Shurtleff-DPW Supervisor, Mike Andersen-Code Enf. Officer, Cody Cook-Police Officer, Tom Milbyer-Board of Police Commissioners, Mary Farrell, Demaris Crouch, Jesse Wixsom, Cassandra Negley-Ithaca Times

Absent was: Trustee Evener

Mayor Neville and Lt. Williams presented Police Officer Cody Cook with special recognition certificate for her actions on April 16, 2016, in assisting a person with live saving measures who was choking at Perkins Restaurant in Cortland.

Trustee Morey made a motion to approve the minutes of the May 16<sup>th</sup> and 31<sup>st</sup> meetings, seconded by Trustee Conger, carried.

Trustee Conger made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

From: Contingent Fund-1990.4-\$3,500

To: Employee Benefits-Work Comp-Vol Firemen-9040.81-\$3,500

Seconded by Trustee Holl, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

GENERAL (A13)	\$15,322.81	GENERAL (A1)	\$152,585.39
WATER (F13)	2,872.91	WATER (F1)	27,111.03
SEWER (F13)	990.30	SEWER (G1)	9,318.16
JOINT REC (J13)	2,803.50	JOINT REC (J1)	1,400.72
ELECTRIC (E1)	82,666.04	COM DEV (PI 16-6)	802.95

Electric – Supervisor Teeter reported that the old bucket truck was sold the Craig Christopher of Lansing (owner of Cayuga Signs). The crew has been rebuilding a section of lines on East Cortland Street. There is now the same size of wire all along the length of the street. The crew painted the parking lot lines and East Cortland St. parking spaces. (The State did the Main St. spaces.) The crew will be performing pole

top rescue practice at the next safety class in Endicott in July. Pole top rescue training is an OSHA requirement.

Dept. of Public Works – Supervisor Shurtleff noted that most of the last month was spent in preparing the pool to open. It has passed the Tompkins County Health Dept. inspection and the pool is scheduled to open on Wednesday. The wading pool was recoated this year. It takes about 20 working days to prepare the pool for opening each year. The crew removed the timber tire swing. It was severely rotted at the base. The crew has raised manholes in certain areas. Some patching has been performed. Three attended a water lab class that is a requirement of their licenses. Due to the expanded lead and copper testing that will be required, we will be adding an ortho phosphate at the treatment plant to assist in combating this.

Fire Dept. – Chief Babcock noted that the annual fireworks will be held on July 2<sup>nd</sup> at the Elementary School. The Dept. did a good job at a recent fire on Rt. 222 (Howard's). The Dept. will be selling food at the Legion during Olde Home Days. The new ambulance (852) has been delivered but is not in service yet; awaiting inspection from the Dept. of Health. There was discussion in regards to Village owned engine 802, which is 20 years old, and the options to replace it, either by purchasing new, used, or performing a refurbishment.

Code Enforcement – Code Enforcement Officer Andersen reported that he has issued 22 building permits and 19 roofing/window permits to date. Oct. 3 the new building codes go into effect. 25 letters have been mailed out to mow lawn and about 10 have been mowed. He suggested that maybe the Village hire an outside firm to perform the mowing, which would maybe move the process along quicker. The new Code does not allow any unlicensed or unregistered vehicles. There have been a lot of trash and garbage complaints. He introduced Jesse Wixsom, who is the potential buyer of the property at 218 West Cortland St., which is vacant due to the house burning down. Mr. Wixsom stated that he has tried to clean the property up and has put up a silt fence to help with the runoff. He is considering putting up a duplex. He will try to address the issues with the property as they are brought to his attention.

Police – Lt. Williams reported that there have been 860 calls year to date. Spring firearms training was been conducted, a few will have to be provided a makeup date. The three new officers continue in training. The two who are already certified officers will start to take shifts in July. No word on the delivery of the new patrol vehicle. Two cameras are now on Main St., that will mostly be paid for with grant funds. It all was installed within about three weeks. There are a few issues that the vendor still has to address. The Dept. will be selling some old radios, that were pre-800 MHz, that we no longer can use. Vehicle 158 is having an oil burning issue, which the Dept. is documenting since it is still under warranty.

Youth Commission – Trustee Conger reported that summer camp enrollments are coming in. There is an average of about 40 per week signed up.

Joint Recreation – Registrations are slowly coming in for the summer programs. The first concert will be on July 2<sup>nd</sup>, before the fireworks. They will be on Friday nights after that. No sparklers are allowed on the school grounds before and during the fireworks. Tentative opening date for the pool is June 22<sup>nd</sup>. Jack Davison is the new Swim Area Director. Angela Conger and Marris Cronk will be the arts and crafts assistants. The Girl Scouts have been painting and weeding at the park. Four surveillance camera have been installed at the park that hopefully will combat some of the vandalism that has taken place there.

Public Comments:

Mary Farrell came before the Board in regards to actions of her neighbor. There is a stench that comes from the property (in part due to a stagnate swimming pool), lawn not being mowed, and burning items in which the smoke comes into her windows. She can neither leave the windows open or sit on her porch. She asked what possible solutions there are to this problem.

Mayor Neville appointed the remainder of the park staff for 2016: Angela Conger, Marissa Cronk, Adam Cronk, Briana Dowd, Lauren Engelhard, Macala Gallow, Anneleise Hess, Matthew McHerron, Jonathan Pellitier, Gregory Pinkowski and Madison Seamans. Trustee Holl made a motion to approve these appointments, seconded by Trustee Morey, carried.

Trustee Conger made a motion, based on the recommendation of the Loan Committee, to approve the following microenterprise grants:

- a) Tara Morgan – Black Dragon Tatoo - \$8,500
- b) Robert & Deserae Miller – Heartlynn Café and Bowling - \$35,000
- c) Kevin Griffin – Casper’s Diner - \$27,812
- d) Modification to grant for Kristopher Buchan – Tiny Details – to allow him change location of his business to his home.

Seconded by Trustee Holl, carried.

Trustee Holl made a motion that the Village subordinate on its mortgage with Kristopher Buchan, seconded by Trustee Morey, carried. This will allow him to refinance his debt with the financial institution that will hold the first mortgage.

There was further discussion on sidewalks. It is the consensus at this point that larger grants will be given to those who abut streets in which the paving will be performed in that particular year. A policy will need to be drawn up to outline these things.

There was discussion in relation to the Village’s property on Elm Street. The hill below the parking lot is dangerous to mow and there was a recent incident of an employee getting hurt while mowing. There have been other close calls in the past. After conclusion of discussion, it was decided to obtain quotes on landscaping that would take the place of mowing.

Mayor Neville made a motion to move into executive session to discuss the credit history concerning a Village loan, seconded by Trustee Holl, carried.

Trustee Conger made a motion to move out of executive session, seconded by Trustee Morey, carried. There were no votes taken or resolutions adopted during the session.

The meeting was closed at 8:45 pm.

A handwritten signature in cursive script, appearing to read "Charles V. Rankin".

CHARLES V. RANKIN  
Village Clerk