

Groton Village Board of Trustees Meeting

Monday, July 19, 2021

7:00pm

7:00pm Mayor Neville welcomed everyone to the meeting.

Board Members

Trustee Conger
Trustee Morey
Trustee Walpole
Mayor Neville
Trustee Holl

Others in attendance:

Nancy Niswender - Clerk
Chad Shurtleff - DPW Suprv.
Steve Teeter - Elec Suprv.
Mike Anderson - Code Officer
Lt. Troy Boice
Ben Nelson - Fire Chief
Rick Neville - Fire Dept

Dave Butts
Doug Houck
Sallee Ten Eycle

Trustee Conger made a motion to approve the minutes of the June 21, 2021 Board Meeting Minutes, seconded by Trustee Holl , carried.

Audit of claims and approval thereof.

Trustee Walpole made a motion to approve the claims presented for review and to adjust the budget as follows:

General Fund

A3501 State Aid-CHIPS	49,407.61	
A5112.4 CHIPS Cont.	53,750.00	
A5112.2 CHIPS IMP		103,157.61
A2089 Other Recreation Ir	5,000.00	
A7310.42 Youth Program CF Grant		5,000.00

Abstract #2

GENERAL	106,058.96
WATER	14,166.13
SEWER	28,301.33
ELECTRIC	82,741.75
JOINT REC	4,248.28

Seconded by Trustee Morey, all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Teeter reviewed his report submitted (attached to the minutes)

- Power Authority came in last Monday and did test - everything tested out ok.
- Bucket trucks inspected every year. This is an OSHA requirement.

Department of Public Works

Supervisor Shurtleff reviewed his report submitted (attached to the minutes)

- Tennis Courts were evaluated. They need a lot of work. We will need to do a perimeter drain. Huge cracks will need to be cut out and base put in and surface put in on top. Quote to resurface after all repair work came in at \$24,000
- Paving Schedule - Pasadena, Corona and South Main St from Main to Dewey.
- For drinking water - there has been a back up for samples at the lab.

Waste Water Treatment Plant

Trustee Walpole Reported:

- Alvin is concerned about getting the remote safety system reactivated. This system hasn't worked in a long time and we need to look into this. The auto dialer system is not working for notification.
- There is a tank that needs to be cleaned. - Sludge running at a higher % than desired. Screw press is not operating well. Belt pump would be a better option. The cost of this would be \$250,000 - \$300,000 installed. We need to look at how to fund this in the future.

Police Department

Lt. Troy Boice Reported

- A recruit for future position - Cameron Brown will be taking and paying for phase 2 training. He would like us to sponsor him
- Trustee Holl made a motion to sponsor Cameron Brown for phase 2 training, seconded by Trustee Morey, all in favor, carried.

Fire Department

Chief Ben Nelson reported:

- New ambulance purchased - It has arrived. Waiting for the State to authorize.
- Need for a new tanker. Found a used 2009 tanker from Command Fire Apparatus. We will be replacing 2 tankers (1,600 & 1,800) with one 3,000 gallon tanker. Should be here in the next couple
- Fire works went off without a hitch. A great show dodging the rain.
- Jr Firefighter camp - 105 kids signed up. Final night was a treat to have Dee Dee's Ice Cream and everyone loved it. Dryden Ladder truck came in.
- Summer Concert series- the Fire Department will be doing food for 13th, 20th and Olde Home Days.

Code Enforcement

Officer Andersen Reported:

Code Activity:

Estimated Cost of Work to be done:

Permit Fees:

20 Building Permits	\$	540,582	\$	1,875.00
23 Roofing & Window Permits	\$	170,544	\$	795.00
31 Fire Safety Inspections			\$	1,342.00
Total Income to Offset Code Office to Date			\$	4,012.00

- Starting to catch up on Fire Safety Inspections. Still have a few hundred to go.
- He did a walkthrough of the Hotel and told Jeff Toolan to clean up area around hotel. Jeff Toolan mentioned that the Department of State Highway Department said he could let it go to a natural state. Officer Andersen said it does not say this in the State Code. He would need to get permission from the Board to allow this. Before he can allow him to open this needs to be addressed. The rooms are set up in a confusing way. The Fire Department should take a walkthrough to make sure they know the
- Mobile Home park put in speed bumps. They need to get approval with the Fire Department and the Village Code office in order to keep them.
- Getting caught up on most areas, some areas the judge mentioned clean up are getting done.

Joint Recreation

Trustee Conger reported:

Trustee Conger reviewed the Joint Recreation Report from Jennifer Jones (attached to these minutes)

Groton Youth Commission

Trustee Conger reported:

No meeting this month.

Action Items

- Discussion and presentation from Leisure Studio LLC (Doug Houck) request to host a musical event during Olde Home Days on Saturday and utilize the parking area on Main Street.
Trustee Holl made a motion to approve the event, seconded by Trustee Walpole, all in favor, carried.
- Trustee Holl made a motion to approve the Open Container Exception for Leisure Studio event on August 28, 2021 11am - 6pm, seconded by Trustee Walpole, all in favor, carried.
Trustee Holl made a motion, to approve the Leisure Studios temporary waiver of the Village Noise Ordinance for August 28, 2021 seconded by Trustee Walpole, all in favor, carried.
- Trustee Holl made a motion , to approve the American Legion temporary waiver of the Village Noise Ordinance for August 27 - 28, 2021 seconded by Trustee Walpole, all in favor, carried.
- Trustee Conger made a motion to approve the Groton Olde Home Days Festival Permit for August 26-28, 2021, seconded by Trustee Walpole , all in favor, carried.
- Discussion of possible grant for Comprehensive Plan to be administered by Thoma. Trustee Walpole made a motion to have Thoma prepare and submit the grant upon agreement with the Planning Board, seconded by Trustee Conger , all in favor, carried.
- Trustee Conger made a motion to approve the Open Container Exception for Joanne Yunger Picnic on August 8, 2021 11am - 6pm, seconded by Trustee Walpole, all in favor, carried.
- Discussion of Fire Station Construction Grants Act, H.R. 3728 - and approval to send letter of support to Congressman Reed. Trustee Conger made a motion to have the Mayor sign the letter to Congressman Reed, seconded by Trustee Holl, all in favor, carried.

Presentation & Discussion Items

- Clerk Niswender reviewed the details for adopting a local law to opt out of the cannabis dispensaries and the on-site cannabis consumption establishments. The local law is subject to permissive referendum. The public hearing and adoption of the local law will be held at our next Village Board of Trustees meeting on August 16th at 7:15pm
- Clerk Niswender reviewed the process of requesting the American Rescue Act funds and that we have received notification that we will be receiving \$227,277 - half this summer 2021 and half next summer 2022. Details on what the funds can be used for and the documentation required will follow.

8:37pm Trustee Conger made a motion to go into Executive Session to discuss a property item., seconded by Trustee Morey, carried.

8:57pm Trustee Holl made a motion to return from executive session, seconded by Trustee Morey , carried.

8:58pm Trustee Conger made a motion to adjourn.

Respectfully submitted,
Nancy Niswender
Village Clerk-Treasurer/Administrator



Village of Groton

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Mayor	Christopher J. Neville
Trustees	Elizabeth T. Conger
	Michael G. Holl
	Jean E. Morey
	Terrance E. Walpole
Village Administrator, PT.....	Charles V. Rankin
Clerk-Treasurer	Nancy Niswender
Dept. of Public Works Supv.....	Chad M. Shurtleff
Electric Utility Supv.....	Stephen E. Teeter
Code Enforcement Officer	Michael Andersen

Department of Public Works June 21 – July 19, 2021

Completed Work/Projects:

- Repair ditch line on Dewey Ave.
- Clean up trees and wires down after a storm.
- Pothole patching.
- Install a new water service at 111 Cayuga St.
- Paint picnic tables at the park.
- Remove sidewalk for replacement on Elm St.
- Mowing on the walking trails.
- Repair broken sewer main on Cayuga St.
- Read water meters.
- Mowing and trimming in the Morton Works.

Schedule of Work

- Annual paving.
- Build new salt storage shed.
- Repair fire hydrants.

Village of Groton

Fuel Usage Report in Gallons

Dates: 07/19/2021

	Unleaded	Diesel
DPW	135	133
Electric	97	51
Fire	25	146
Police	399	

Electric Department Report

July 12, 2021

Work Completed

Set new pole on Barrows St. – Pole 91-10.

DSNY mark outs.

Read meters.

Removed net at Ross Field.

Helped DPW with water service.

Trimmed trees.

Chipped brush.

Helped DPW pave.

Changed out transformer & pad at C&D Assembly and put down topsoil and seeded.

Outage – NYSEG broken insulators on the 34.5 line.

Call out for down services on W. Cortland St. & Clark St. – storm.

Helped DPW remove sidewalks on Elm St.

Set new pole on S. Main St. Pole 3-11A.

GROTON JOINT RECREATION COMMITTEE
July 6, 2021, 5:30 PM

Chairman Scott Weeks called meeting to order @ 5:37 PM

Members present: Scott Weeks, Betty Conger and Crystal Young.

Meeting minutes for May 4 Approval: Motion by Betty, seconded by Crystal, motion carried.

Financials for March and April were accepted for audit, motion by Crystal, seconded by Betty, motion carried.

Recreation Director's Report:

Groton Joint Recreation Committee
Jennifer Jones- Director Report
July 2021

Summer Programming

- Summer Concerts: Friday's 6:30-9pm
 - Concessions: Holy Smoked July 9, MoMo's July 16, 23, 30, Aug 6 / Fire Dept Aug 13,
- Summer Camps: Art (25 enrolled), Golf (21), Jr. Fire (100), Tennis (2 sessions- 8 each) , Dance (15), Track (2-sessions 12 & 29), and Hiking (2 sessions 12 & 6).
- Crafts: Pick up with lunches M/W/F, extra packs will be available at the park as well. This program will be run by our recreation assistant Morgan. 75 kits are prepared for each day. Morgan does this completely on her own, no supervision.
- Sciencenter Programming at the park- 7/14 and 7/17 and then 8/4 and 8/7. Wednesdays is an AM program for Summer Day Camp children, Saturdays are at noon and open to the community.
- Yoga in the Park is returning this summer. Mondays 6-7pm, July 12 6-7 PM.

Pool Updates:

- Opened June 23rd, 981 people are registered for the pool.. (This includes community members and their guests)
- Swim Lessons are happening!
- Rules: Max 120 guests, member registration with Pool Pass, check-in at entrance. Frequent disinfection of high touch surfaces
- Pool Schedule:
 - 9-10am: Community Lessons M-F
 - 10am-12pm: Camp Time
 - 12-1pm: Lap Swim & Water Baby Time in kiddie pool (6 months-23 months), Capacity of 5 babies & a parent at one time.
 - 1-5pm: Open Swim
 - 5-6pm: Community Lessons M-F, 3 groups: Tadpoles, (full), Guppies (full), and dolphins and sharks (5 & 6 Grade) have openings.

- Private lessons available as well, discussion followed
- Possible Party Rental idea. Questions about liability, contracts, etc.

Grants & Professional Development:

- Legacy Grant for Tennis Courts- \$5,000 Award!!
- Community Foundation Grant for Pool- \$5,000 Award!! This can be used for computer and programs (registration)
- USTA- Tennis programming Grant- \$12 per participant reimbursement
- Director completed a Fundraising Essentials Certificate Program
- Extended School Day Grant with Groton Schools- TBD

Fall Programming

- Youth Football
- Youth Cheerleading
- Youth Soccer
- Cross Country
- Tennis Program TBD

All Programs need volunteers!

Discussion/action items:

CNY Aquatics Network Updates

- This is a group that Jen spearheaded of area pool directors (Ithaca, Cortland, Ellis Hollow). Pool In the area are open, group will meet again in September.

Trail Committee:

Scouts want to do some updates, looking for one-day projects. There will be a District Service Project on Sept 18-19 and 25-26. Jeff Cronk will create a list of projects.

Received a complaint of ticks, they asked what we could do. We cannot spray chemicals. People were told that they are guardians of their own health.

Pool was broken into by a group of boys on June 25. Camera video was accessed, and they were identified. Police met with them. Question of how the GPD could have live access (similar to Main Street cameras) to the camera feed and a possible alarm system. (Grant money could be used for this, we believe).

Next meeting is September 7 @ 5:30Pm.

Motion to adjourn by Crystal, seconded by Betty. Meeting adjourned @ 7:15PM.

Minutes submitted by Betty Conger.